

**TWIGWORTH PARISH COUNCIL**  
**Draft minutes of**  
**MEETING HELD AT 7.00PM ON 2<sup>ND</sup> NOVEMBER 2023**  
**IN THE DOWN HATHERLEY VILLAGE HALL**

<https://twigworthparishcouncil.wordpress.com>

	<b>Welcome and introductions</b>
	<b>Attendance recorded as</b> Parish Councillors, Elaine Watson, John Redfern, Rick Harris & Mike Davies (Graham Bocking joined after item 4) Borough Councillors Hands and Borough Councillor Ockelton, 2 Members of the public
	<b>Apologies received recorded and accepted from</b> County Councillor McLain
	<b>Council considered co-option vacancy and agreed co-option of</b> <b>Graham Bocking</b>
	<b>Declaration of Interest for matters on the agenda were invited -none</b>
	<p><b>Members of the Public were invited to speak to the Council &amp; then members of the public were invited to observe the remainder of the meeting</b></p> <ul style="list-style-type: none"> <li>• Point raised to Borough Councillors in that the planning dept are now considering applications within the specified timescales (Borough Councillors agreed make enquires)</li> </ul>
	<p><b>Reports were invited from Borough Councillor Hands &amp; Borough Councillor Ockelton</b></p> <ul style="list-style-type: none"> <li>• Planning update on the 5 year land supply</li> <li>• Garden Town seminar noted</li> <li>• JCS local plan consultation begins mid-December</li> <li>• 4 year corporate plan is being developed</li> <li>• Waste contractor update</li> <li>• Storm warning – TBC staff cover</li> </ul>
	<b>Minutes of the previous Parish Council Meetings held on 7<sup>th</sup> September 2023 were approved</b>
	<b>Financial reports to 31/10/23 were approved</b>
	<p><b>Council considered noticeboard project updates (Cllr Harris)</b></p> <ul style="list-style-type: none"> <li>• Co-op staff have informed Cllr Harris that owners of land have been consulted and wait for response. (possibly planning considerations) The provision of a noticeboard by the Co-op to be considered under the community support fund.</li> <li>• This also is the same for Defibrillator</li> <li>• Locks and hasp to be installed on bus stop notice board following damage</li> <li>• Defibrillator grant form has been sent to CC McLain and has the support of Jane's pantry for electricity supply</li> </ul>

	<b>Council agreed it wishes to begin process of working towards Local Council Award Scheme (Cllr Redfern)</b>
	<b>Council agreed to proceed with the draft 4 year plan specifically noting any financial implications for 24/25</b> <ul style="list-style-type: none"> <li>• <b>Council noted cost implications of Village gates and may need to look for alternative funding</b></li> <li>• <b>Borough Councillor Ockleton suggested s106 GL1 maybe diverted if TPC make a bid</b></li> <li>• <b>TPC asked if the “500 house” trigger has yet been met</b></li> <li>• <b>TPC to put together a bid to the Borough Council for funding for 4 year plan</b></li> </ul>
	<p>Confidential business-Council agreed resolution to exclude press, public and other Council members</p> <p>Council considered confidential employment matters <b>and agreed to increase level of Council and hours of Clerk to lc2 point 28 from 1/2/23</b></p>
	<b>Council approved its budget and precept requirements for 24/25 in the sum of £20k. This considered future expansion of parish and the role of the PC. The Council are developing a 4 year plan and looking at achieving LCA. Council will look to meeting monthly on a committee basis</b>
	<b>Payment list approved as discussed at the meeting-none</b>
	<b>Report not received from County Councillor McLain</b>
	<p><b>Highway matters discussed (Cllrs Harris and Cllr Davies)</b></p> <p><b>Speed watch camera ANPR has been received.</b></p> <p><b>Council has not yet signed any agreements. After 1 year there is a cost for a licence and costs ongoing.</b></p> <p><b>Council agreed to return the ANPR without accepting it.</b></p>
	<p><b>Planning Matters (whole council)</b></p> <p><b>Update on enforcement matters noted</b></p>
	<p><b>Community engagement matters update (Cllr Redfern).</b></p> <ul style="list-style-type: none"> <li>• <b>Twigworth War Memorial (St Matthews) update on wreath (now paid for) residents will be encouraged to attend. The ceremony will take place on Saturday 11<sup>th</sup> November at 10.45am. Chair of Council will lay the wreath. All Councillors are invited to attend</b></li> <li>• <b>Twigworth Newsletter – ongoing</b></li> <li>• <b>Website update – ongoing – cllrs register of interest need to be submitted and then will be put on website. Update of Cllr Bocking to website.</b></li> </ul>
	<b>Council agreed to suspend standing orders to allow the meeting to continue</b>

	<p><b>Update received on working party on 4 Year Plan</b> (Cllr Watson/Cllr Redfern) – see previous item</p> <ul style="list-style-type: none"> <li>• 4 year plan to be reviewed and agreed by Councillors via a working group (Governance) meeting to go through line by line and then can be shared with the public via surveys. Feedback will then be put into the plan</li> <li>• Cllr Watson to arrange a working group meeting with all Councillors to attend</li> <li>• Future working group will be looking at standing orders and financial regulations</li> </ul>
	<p><b>Council received update on infrastructure matters</b> (Cllr Redfern)</p> <ul style="list-style-type: none"> <li>• Additional or repositioned Post box for Twigworth Local Centre-</li> <li>• Council received update on provision of a Defibrillator for Twigworth (Cllr Redfern/ and Cllr Harris) – see above</li> <li>• Action tracking programme is now on website and is updated following each meeting (Cllr Redfern)</li> </ul>
	<p><b>Council noted update on Town and Parish Council seminar on 20<sup>th</sup> September 2023</b> (cllr Harris)</p>
	<p><b>Council noted update on feedback regarding 6<sup>th</sup> June 2024 events for 80<sup>th</sup> anniversary of D-Day</b> Cllr Redfern - cfwd</p>
	<p><b>Environment updates (whole Council)</b></p> <ul style="list-style-type: none"> <li>• Sponsor a tree scheme /Ash Dieback tree replacement scheme update planting sites needed to be confirmed. Project to be done on a volunteer basis as there is no budget (Cllr Harris)</li> </ul>
	<p>Date of next meeting to be confirmed (<b>meetings commence at 7pm</b>)  4<sup>th</sup> January (Cancelled)  Potential 1<sup>st</sup> February  7<sup>th</sup> March  Potential April  2<sup>nd</sup> May (AGM/Parish assembly)- <b>hall no longer available</b></p>
	<p>Close of meeting 21.22</p>