

**TWIGWORTH PARISH COUNCIL**  
**Agenda for**  
**MEETING TO BE HELD AT 7.00PM ON 9<sup>TH</sup> JANUARY 2025**  
**IN THE DOWN HATHERLEY VILLAGE HALL**

<https://twigworthparishcouncil.wordpress.com>

1.	<b>Welcome by Chair of Council</b>
2.	<b>Attendance to be recorded (anticipated as</b> Parish Councillors, Elaine Watson, John Redfern, Mike Davies & Graham Bocking, Cllr Sharpley, County Councillor Paul McLain, Borough Councillor Hands, Borough Councillor Ockelton & Members of the public
3.	<b>Apologies received, and accepted from Parish Councillors to be recorded</b>
4.	<b>Declaration of Interest for matters on the agenda to be invited</b>
5.	<b>Members of the Public to be invited to speak to the Council &amp; then members of the public are invited to observe the remainder of the meeting</b>  <b>Public session to be closed</b>
6.	<b>Verbal update to be invited from County Councillor McLain</b>
7.	<b>Report from Borough Councillors Hands and Ockleton to be invited</b>
8.	<b>Council will take reports as read and lead Councillors will answer questions to allow Council to make decisions at the meeting where specified</b>
9.	<b>Financial reports and payments list to be approved</b>
10.	<b>Council to make decisions on Council assets,</b> <ul style="list-style-type: none"> <li>• <b>Noticeboard-</b> in the retail centre-Cllr Sharpley delegated to lead this project – Grant donation approved – waiting funds</li> <li>• <b>Defibrillator -Cllr Redfern leading</b></li> <li>• <b>2 Bus Shelters on A38 now installed and PC are waiting invite to adopt from GCC</b></li> </ul>
11.	<b>Council to note update on 4-year plan – (clerk)</b> <ul style="list-style-type: none"> <li>• Year 1 targets review (see summary attached)</li> <li>• Correspondence from local football team forwarded to TBC s106 officers as TPC have not (or intending to) adopt football pitches under s106 for TG</li> </ul>
12.	<b>Council to make decisions on Flooding matters (Cllr Bocking/Cllr Sharpley )</b> <ul style="list-style-type: none"> <li>• Reports to be taken as read where attached</li> </ul>
13.	<b>Council to make decisions on Highway /PROW matters - Council will take as read reports attached</b> <ul style="list-style-type: none"> <li>• TRO project led by Down Hatherley Parish Council- updates to be given by clerk</li> <li>• TRO Waiting restrictions- Twigworth Green. Response attached</li> <li>• TRO 20mph within new developments – Cllr Sharpley</li> <li>• S106 footpath widening – Cllr Sharpley</li> <li>• Grass cutting responsibility on verges/highways to be taken over by the Parish to be discussed</li> </ul>
14.	<b>Council to agree decisions on Planning Matters</b> <b>Council to note report attached on other planning matters – to be taken as read</b>

15.	<b>Council to make decisions on Community engagement matters (Cllr Redfern) where reports are attached, Council will take as read</b>
16.	<b>Council to note update on bus shelter at Twigworth Green -clerk</b> <ul style="list-style-type: none"> <li>• <b>The s106 agreement dated 7/7/17 item 5b</b> -The provision of a bus shelter is part of bus turning head facility “ to provide bus stop and shelter at the access into the site prior to 100<sup>th</sup> occupancy or 2 years after first dwelling”</li> <li>• The PC agreed at its meeting on 8<sup>th</sup> August 2024 that it would approve the design submitted in October 2021 and will adopt it</li> </ul>
17.	<b>Council to make decisions on infrastructure matters (Cllr Redfern) where reports are attached, Council will take as read</b> <ul style="list-style-type: none"> <li>• Green infrastructure plan-</li> </ul>
18.	<b>Council to note report on Action Tracking programme (Cllr Redfern) as attached and taken as read</b>
19.	<b>Council to invited feedback from Councillors on any other meetings attended on the BEHALF of the Parish Council –</b>
20.	<b>Council to note update on Environmental matters where reports are attached, Council will take as read</b>
21.	<b>Date of next meeting confirmed 19<sup>th</sup> March 2025 (changed to Wednesday as a one-off) meetings commence at 7pm</b>
22.	Feedback requested by Clerk on the agenda following request that it be cut down with specific actions/targets – noting if matter is not specified on the agenda, decisions should not be taken Close of meeting

# DRAFT MINUTES

## MEETING HELD AT 7.00PM ON 7<sup>TH</sup> NOVEMBER 2024

### IN THE DOWN HATHERLEY VILLAGE HALL

<https://twigworthparishcouncil.wordpress.com>

1.	<b>Welcome and introductions by Vice Chair of Council</b>
2.	<b>Council noted the resignation of Councillor Harris and expressed regret over his resignation. Council expressed thanks to Cllr Harris and agreed Cllr Redfern to chair the meeting to item 4</b>
3.	<p><b>Council noted that notice of vacancy has been published and subsequently Council have been informed that they can proceed with a co-option. Following the publishing of co-option notices, Chair of the meeting invited Mr Sharpley to address to the Council</b></p> <p><b>Council agreed the co-option of George Sharpley. The acceptance of office form was duly signed and Cllr Sharpley was invited to join the Council</b></p>
4.	<b>Council agreed Cllr Sharpley as Chair of Council who then took over the Chair of the meeting</b>
5.	<b>Attendance recorded as</b> Parish Councillors, Elaine Watson, John Redfern, Mike Davies & Graham Bocking, <b>Cllr Sharpley County</b> , Councillor Paul McLain, and & 1 Member of the public
6.	<p><b>Apologies received, recorded, and accepted from Parish Councillors-none</b></p> <p>It was noted that Borough Councillor Hands had sent apologies Borough Councillor Ockelton did not attend</p>
7.	<b>Council agreed to assign specific actions on the agenda rather than a global area of responsibility to make administration and delivery of targets easier to monitor</b>
8.	<b>Declaration of Interest for matters on the agenda were invited- none</b>
9.	<p><b>Member of the Public was invited to speak to the Council &amp; then member of the public were invited to observe the remainder of the meeting</b></p> <p>National Grid outage next Tuesday afternoon/evening (12<sup>th</sup> November) in part of Twigworth</p> <p>Heavy rainfall end of September/early October flooded a resident's garden and sewers are flowing to the top of the pipework</p> <p>Environmental Health/Borough Councillor meeting has been arranged</p> <p>Question raised if one of the new developments is pumping into sewage system</p> <p>Noted new development on corner of Down Hatherley Lane has been pumping onto highway-Clerk informed meeting of Enforcement action</p> <p>Other properties reported as flooding this time</p> <p>Electricity to new properties is being affected by Chestnut Tree Farm application (statutory duty noted)</p> <p><b>Public session closed at 19.28</b></p>
10.	<p><b>Verbal update was invited from County Councillor McLain</b></p> <p>M5 Junction 9 and 10 updates</p> <p>Possible future housing developments</p> <p>Regional Flood Board /EA new flood map</p> <p>Planning committee process</p> <p>Sandhurst Lane resurfaced</p> <p>GCC budget being prepared</p>

11.	<b>Report distributed from Borough Councillor Hands noted and no report has been received from Borough Councillor Ockleton</b>
12.	<b>Minutes of the previous Parish Council Meetings held on 8th August 2024 were approved</b> <b>Draft minutes of 23rd July 2024 were approved</b>
13.	<b>Payment list approved</b>
14.	<b>Financial reports were approved</b>
15.	<b>Council approved its precept and budget for 25/26 - £25k agreed</b>
16.	<b>Council considered Council assets updates</b> <ul style="list-style-type: none"> <li>• <b>Noticeboard-</b> in the retail centre- <b>not completed-Cllr Sharpley</b> delegated to lead this project (RH previously leading)</li> <li>• <b>Defibrillator-</b> No invoices yet received following the installation at Jane's Pantry- costs agreed -<b>Cllr Redfern leading £125.70</b> (invoice to be submitted to Clerk) electrical installation <b>£35</b> (invoice to be submitted to Clerk) removal costs Janes Pantry – install and supply electrics and carry out annual inspections <b>Council agreed delegation to Cllr Redfern for monthly checks and submissions on circuit</b></li> <li>• <b>Brick Bus Shelter</b> recently refurbished by volunteers- completed -<b>remove from agenda</b></li> <li>• <b>Bus Stops by the Church</b> Max Kelly (Highways) has been asked to cut around ground – <b>remove from agenda</b></li> <li>• <b>TG S106 Bus shelter (Cllr Redfern) -see separate agenda items</b></li> <li>• <b>2 Bus Shelters on A38-</b> the decision of the Council was emailed to GCC and correspondence will be dealt with by the Clerk- completed bus shelter on the North Side – pending South Side – Clerk to chase</li> <li>• <b>GCC previously agreed to PC using notice board in lay-by</b> – works done and paid within budget (remove from agenda)</li> </ul>
17.	<b>Council received/agreed updates on the 4-year plan – (clerk)</b> <ul style="list-style-type: none"> <li>• Consultation document feedback analysis distributed via email and summary of points raised are within supporting papers</li> <li>• Council discussed points raised</li> <li>• Year 1 targets review (see <b>summary attached</b>)</li> <li>• Council agreed that as the training portion can not be met, Council agreed to take LCAS out of the 4 year plan</li> </ul>
18.	<b>Council received updates on Flooding matters (whole Council)</b> <ul style="list-style-type: none"> <li>• Community Flood History record (Cllr Redfern) – <b>remove from agenda</b></li> <li>• Council to agree if it wishes to delegate attendance of the following: local flood group - Cllr Bocking/Cllr Sharpley Flood warden seminars from GRCC – Cllr Bocking/Cllr Sharpley</li> <li>• On-line flooding meeting suggested by Cllr Sharpley – to be arranged</li> </ul>
19.	<b>Council considered updates on Highway matters (Cllr Davies)</b> <ul style="list-style-type: none"> <li>• VAS sign at roundabout- missing and no record of it. <b>cfwd</b></li> <li>• TRO project led by Down Hatherley Parish Council- updates given by clerk</li> <li>• PROW going through Longford/Innsworth &amp; dog bins update <b>cfwd</b></li> <li>• Hedge cutting as it is obscuring highway signs-previously referred to Highways Manager <b>cfwd</b></li> <li>• <b>TRO double yellow lines Twigworth Green. Council noted that following discussions, the Clerk has taken a majority view under delegated planning authority (part of TG planning permissions) and informed TRO team, that the PC does not support this TRO by a majority decision. Council was asked to formally agree its statement to</b></li> </ul>

	<p>support this view</p> <ul style="list-style-type: none"> <li>• TRO 20mph within TG – Chair to write to other local PC’s to ask for joined up working on 20mph on new developments</li> <li>• S106 footpath widening – Cllr Sharpley delegated to follow up (standard item)</li> </ul>
20.	<p><b>Council agreed updates on Planning Matters (whole council)</b></p> <ul style="list-style-type: none"> <li>• Brook Lane response to include comment from Highways “Legal access to Brook Lane” from Cllr Bocking and add to Cllr Redfern comments-agreed</li> <li>• Innsworth Whittle Gardens Phase 7 comments agreed as proposed by Cllr Bocking</li> <li>• CIL update as distributed via email- There are no CIL monies due to TPC at the current time</li> <li>• S106 full timeline has been distributed via email to Councillors starting in 9/21- Apart from waste bins and signs, bus shelters on A38 which is the responsibility of the Integrated Transport Unit and Twigworth Green bus shelter (see separate item), path widening (Cllr Sharpley) there are no other specific TPC responsibilities/benefits</li> <li>• Clerk to research Chestnut Tree Farm Email chain -Council agreed to submit comments of Cllr Sharpley (Cllr Sharpley to submit)</li> </ul>
21.	<p><b>Council considered GAPTC advice regarding website compliance with WCAG2.2 accessibility standards and recommendation to move to a gov.uk domain. GAPTC are recommending Parish Online. Clerk updated with further information. Council agreed to remain with the current website and accessibility standards</b></p> <p><b>Council agreed to suspend standing orders at 9pm</b></p>
22.	<p><b>GAPTC new website feedback following training attended by Clerk (cfwd)</b></p>
23.	<p><b>Council noted update on Community engagement matters update (Cllr Redfern). Cfwd</b></p> <ul style="list-style-type: none"> <li>• Twigworth Newsletter</li> <li>• Website renewal done -see payment list</li> <li>• Website usage update</li> <li>• Remembrance Service on 9<sup>th</sup> November 2024 to be led by Cllr Redfern-update -Council previously approved budget £30 for wreath</li> </ul>
24.	<p><b>Council noted bus shelter at Twigworth Green update</b></p> <ul style="list-style-type: none"> <li>• The s106 agreement dated 7/7/17 item 5b -The provision of a bus shelter is part of bus turning head facility “ to provide bus stop and shelter at the access into the site prior to 100<sup>th</sup> occupancy or 2 years after first dwelling”</li> <li>• The s106 agreement is signed by Robert Hitchens and GCC – not TBC in this specific case</li> <li>• The PC agreed at its meeting on 8<sup>th</sup> August 2024 that it would approve the design submitted in October 2021 and will adopt it</li> <li>• There is no monetary value in the s106 document and it was confirmed in email on 6/21 by GCC transport Unit Jonathan Roberts that the developers would be paying for it.</li> <li>• TPC were in discussions with the developer in 2021 and it is confirmed in an email on 28/9/21 that the bus shelter would be installed by the developers once it was delivered</li> </ul>

	<p><b>Decisions agreed</b></p> <p>a) the PC wish the Clerk to follow up with the Developers to find out what is stalling this (no other delegated authority has been granted previously)</p> <p>b) Agreed the PC does not wish to hold consultation with residents immediately behind the proposed bus shelter</p>
<b>25.</b>	<p><b>Council received update on infrastructure matters (Cllr Redfern)</b></p> <ul style="list-style-type: none"> <li>• Dog Bins on Fallow Fields update provided via email – only 3 bins fitted to date – <b>remove from agenda</b></li> <li>• Dog bins- on Twigworth Green- Followed up by Cllr Redfern as not being emptied efficiently</li> <li>• Ash Die Back Scheme- no feedback from consultees -<b>remove from agenda</b></li> <li>• Green infrastructure plan- cfwd</li> </ul>
<b>26.</b>	<b>Council update on Action Tracking programme (Cllr Redfern)- cfwd</b>
<b>27.</b>	<b>Council noted no other organisation were present</b>
<b>28.</b>	<b>Council invited feedback received from Councillors on any other meetings attended on the BEHALF of the Parish Council –</b>
<b>29.</b>	<b>Council noted update on Environmental matters (whole Council) cfwd</b>
<b>30.</b>	Date of next meeting confirmed <b>as meetings commence at 7pm</b> <b>9<sup>th</sup> January 2025</b>
<b>31.</b>	<b>Council agreed to move to close session to discussion employment matters- agreed</b>
<b>32.</b>	It was requested that the agenda be cut down with specific actions/targets Close of meeting at 21.20

## Review of year 1 targets of 4 year plan (May24 to May 25)

pillar	target	descriptor	PUBLIC SURVEY QUESTION	RESPONSE % support	last review date	Update
1 ENVIRONMENT	1	Conduct Environmental Survey with residents	q21	99 responses	Jul-24	within public consultation
	2	Council to develop, agree and adopt Environment Policy	q22	100 responses	Jul-24	completed
	3	Deliver Ash Die-Back project to the community			Jul-24	completed within 23/24 scheme
	4	Protect green spaces, and promote and instigate environmental enhancement schemes, for example: new tree and shrub planting, new ponds and water environments	Q2 q21 q23 q23 q24	88+74+78 +78+61+65	Jul-24	no action
2 COMMUNITY ENGAGEMENT	14	Share 4-Year Plan for comment and upgrade			Jul-24	within public consultation
	15	Parish Notice Board for Local Centre	q31/30	7%+12%	Nov-24	
	16	Upgrade Website	q30/31	60%+22%	Jul-24	completed
	17	Publish Monthly Newsletter	q30/q31	65%+65%	Jul-24	completed
	18	D-Day 80th Anniversary Commemorations			Jul-24	completed
	19	Represent the community on Remembrance Day annually			Jul-24	completed
	20	Create a Community Events Calendar and share on website/social media			Jul-24	on facebook - working on website
3 SERVICES AND AMENITIES	27	Parish Notice Board for Local Centre				DUPLICATION SEE TARGET 15
	28	Defibrillator for Local centre			Nov 24	completed
	29	Royal Mail Post Box	q20	0.41	Jul-24	UNATTAINABLE - REMOVE
	30	Dog Waste Bins & Signs	Q32	0.66	Jul-24	TG ADEQUATE/ FALLOW FIELDS ONGOING - FURTHER DISCUSSION ON PROW DOG BINS OUTSIDE OF TPC
	31	Evaluate and consider the opportunity of the Multi-Use Games Area (MUGA) and Sports Fields -				DUPLICATION SEE TARGET 32

4 HIGHWAYS AND PROWS	36	Twigworth Green Bus Shelter			Jul-24	WITHIN S106 - FUNDED BY DEVELOPERS
	37	A38 Road Safety and Speed Awareness	q2/q9	66+68	Jul-24	SEE TARGET 45
	38	A38 Pavements and Kerbs	q2/q9/q10	51+63+77	Jul-24	ONGOING
	39	A38 Village Gates and Signage	q22	61	Jul-24	LOOKING AT GRCC GRANTS- COUNCIL AGREED TO APPLY FOR GRANTS – moved to year 2
	40	Dog Waste Bins & Signs				DUPLICATION SEE TARGET 30
5 -PLANNING	47	Council will proactively review and comment on all planning applications, even if formally replying “No Comment” if none forthcoming			Jul-24	COMPLETED
6 - GOVERNANCE	50	Consult with Community on 4-Year Plan for comments				DUPLICATION SEE TARGET 14
	51	Council to formally discuss, agree and adopt 4-Year Plan			Jul-24	COMPLETED



## Targets for Year 2 (May 25 to May 26) -for information

pillar	target	Year	descriptor	PUBLIC SURVEY QUESTION	RESPONSE % support
1 ENVIRON MENT	5	25/26	Define the A38 entrances to our village	q22	61
	6	25/26	Enhance the A38 Tewkesbury Road appearance		
	7	25/26	Council to consider developing a Green Infrastructure Plan and Map		
	8	25/26	Create a list of sustainable “must haves” for our village	q27	77+64+58
	9	25/26	Seek to safeguard the separate identities of the three villages and their environments, for example by: protecting green corridors to prevent coalescence and promoting distinctive characteristics and features of the individual villages	Q2 q22	64+61
	10	25/26	Promote and provide opportunities for the reduction of waste and increase of recycling, for example by: upgrading litter bins to recycling bins		
	11	25/26	Promoting the use of more sustainable materials within the Parish Council		
2 COMMUNI TY ENGAGEM ENT	32	25/26	Evaluate and consider the opportunity of the Multi-Use Games Area (MUGA) and Sports Fields - undertaking a cost vs benefit review of services that could be delivered by the Parish Council, in terms of value for money eg sports pitches/play facilities/community centres and identify potential revenues	q2 q3 q20 q24	44%+58% +36%+46 %+43%+4 5%+33%+ 33%+41% +37%
4 HIGHWAY S AND PROWS	41	25/26	Relocate GCC Vehicle Activated Speed sign (Nr. Twigworth Lodge)		
	42	25/26	Twigworth Green 20 mph speed limit	q18	63
	43	25/26	GCC have responsibility to regularly maintain street furniture i.e. cleaning of signage, removing redundant furniture (Lorry Information sign) etc.		
5 - PLANNING	48	25/26	Promote positive planning and influencing local development, e.g by delivering the Norton, Down Hatherley & Twigworth Development Plan	q4/q5/q6/q 7/Q8	
6 - GOVERNA NCE	52	25/26	Annual review of 4-Year Plan		
	53	25/26	Work towards achieving Local Council Award Scheme - Foundation Award		Sept 24 council agreed to remove

# Financial reports

<u>payee</u>	<u>date</u>	<u>CHQ NO</u>	<u>AMOUNT</u>	<u>CURRENT A/C BALANCE</u>
opening current account balance				7218.87
b holder	30/04/2024	so	-158.61	7060.26
b holder	31/05/2024	so	-158.61	6901.65
b holder	30/06/2024	so	-158.61	6743.04
b holder	31/07/2024	so	-158.61	6584.43
precept	28/04/2024	receipt	20000.00	26584.43
b holder april	28/04/2024	684	-594.10	25990.33
pata	28/04/2024	685	-125.20	25865.13
bhf defib	06/06/2024	686	-1698.00	24167.13
b holder july	12/07/2024	687	-578.67	23588.46
hmrc - july	12/07/2024	688	-525.50	23062.96
b holder may	01/05/2024	485	-552.07	22510.89
hmrc - april/may	02/05/2024	486	-1051.40	21459.49
b holder april/may	01/05/2024	487	-74.46	21385.03
gaptc	01/05/2024	488	-241.62	21143.41
insurance	10/05/2024	489	-143.12	21000.29
b holder june	05/06/2024	490	-578.27	20422.02
I selkirk	06/06/2024	491	-155.00	20267.02
hmrc june	06/06/2024	492	-525.90	19741.12
r h reimbursemnt bus shelter	18/07/2024	493	-59.92	19681.20
b holder aug	18/08/2024	494	-552.07	19129.13
r h reimbursemnt-laybye nb	08/08/2024	495	-23.99	19105.14
r h reimbursemnt- laybye nb	29/08/2024	496	-197.48	18907.66
j redfern website	28/08/2024	497	-112.80	18794.86
b holder	31/08/2024	so	-158.61	18636.25
hmrc aug	29/08/2024	498	-525.90	18110.35
b holder expenses	29/08/2024	499	-32.90	18077.45
b h older sept	11/09/2024	689	-552.07	17525.38
hmrc sept	11/09/2024	690	-525.90	16999.48
b holder oct	03/10/2024	691	-552.47	16447.01
hmrc oct	04/10/2024	692	-525.50	15921.51
jr wreath	45539.00	500	-24.49	15897.02
b holder	30/09/2024	so	-158.61	15738.41
b holder	31/10/2024	so	-158.61	15579.80
hmrc march 24	31/03/2024	w/o	527.65	16107.45
b holder nov	30/10/2024	693	-32.92	16074.53
b holder nov	07/11/2024	694	-706.07	15368.46
j redfern def	08/11/2024	695	-168.00	15200.46
pata uk	21/11/2024	696	-15.00	15185.46
j redfrn im=nk	27/11/2024	697	-41.27	15144.19
b holder dec	05/12/2024	698	-745.21	14398.98
hmrc	05/12/2024	699	-1464.06	12934.92
b holder	30/11/2024	so	-158.61	12776.31
b holder	31/12/2024	so	-158.61	12617.70
b holder	31/01/2025	so	-158.61	12459.09
hmrc	02/01/2025	700	-548.77	11910.32
b holder salary/expenses - jan 25	02/01/2025	701	-604.24	11306.08

# Payment list

hmrc	02/01/2025	700	-548.77
b holder salary/expenses - jan 25	02/01/2025	701	-604.24
j redfern ink	27/11/2024	697	-41.27

# Bank reconciliation

BANK RECONCILIATION				
	01/04/2024	OPENING BANK BALANCE		7218.87
		EXPENDITURE FOR PERIOD	15912.79	
		INCOME FOR PERIOD	20000.00	
		NET EXPENDITURE		
as at above		BANK BALANCE AS ABOVE	<u>11306.08</u>	0.00
as at 28/11/24		BAL PER S/M		15041.85
		LESS U/P		
		CHEQUES		
		696	-15.00	
		697	-41.27	
		698	-745.21	
		699	-1464.06	
		so	-158.61	
		so	-158.61	
		700	-548.77	
		701	-604.24	
			<u>-3735.77</u>	
		<u>reconciled balance</u>	<u>11306.08</u>	0.00

# Employment reconciliations

PAYROLL		PATA	CASH BOOK	DIFFERENCE
	NET	7214.39	7214.39	0.00
	ees ni	142.53		
	PAYE	4904.40	5692.93	0.00
	epers ni	646.00		
	GROSS	12261.32	12907.32	0.00

expenses	MAY	april	may	july	sept	nov	jan	
	MILEAGE	18.63	18.63	6.20	12.40	12.42	12.42	
	PRINTING	15.00	15.00	8.00	8.50	8.50	8.50	
	STATIONERY			4.00	4.00	4.00	4.00	
UNDERPAID PREV YR	POSTAGE	8.00		8.00	8.00	8.00	8.00	
OVERPAID			33.63	26.20	32.90	32.92	32.92	

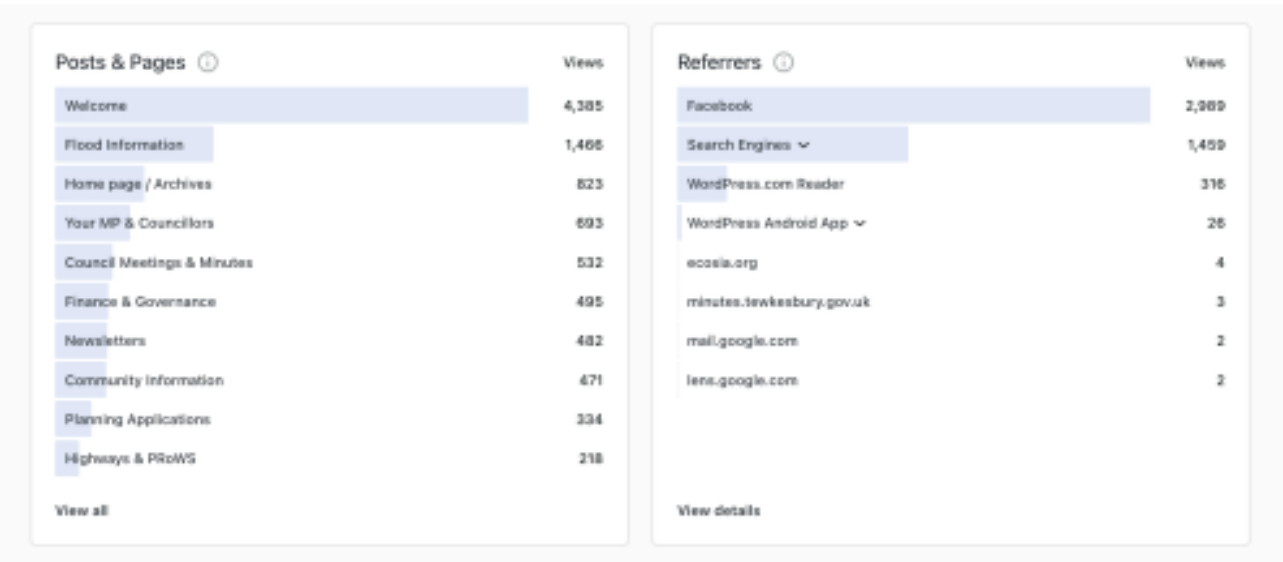
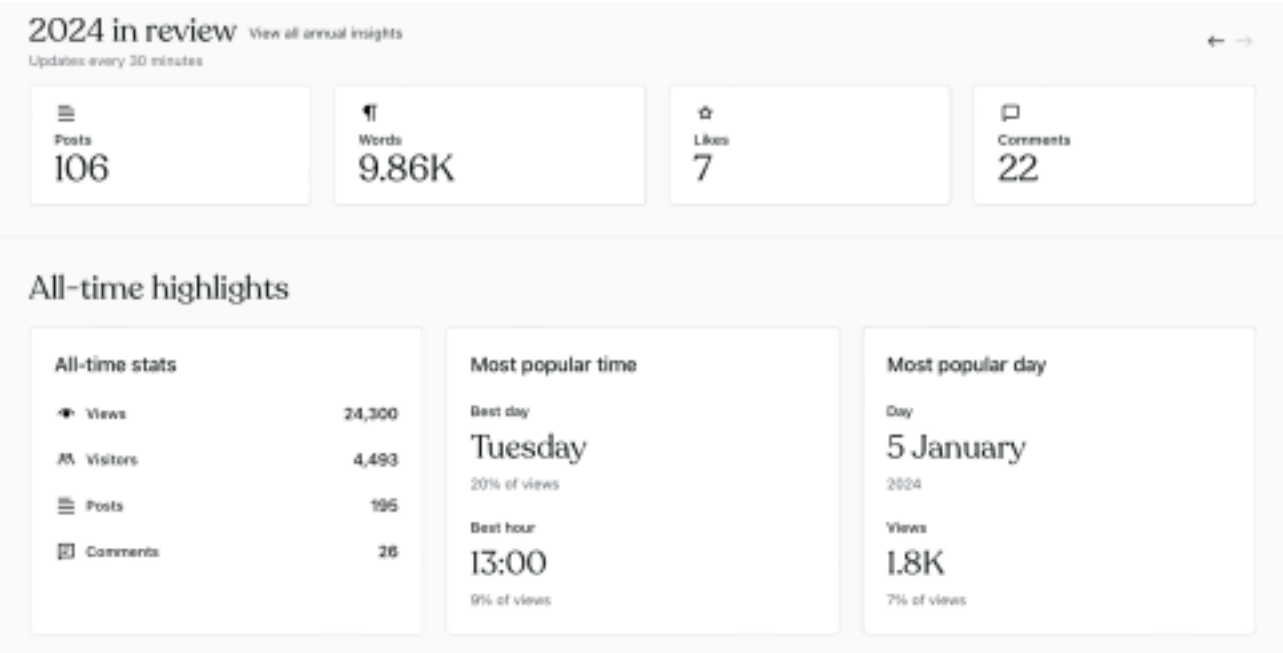
<u>reserves</u>	Mar-22	Mar-23	Aug-23	Mar-24
defib	3145	871	3277	2500
SWAG			575	575
PRECEPT		1500	1500	2500
EQUIPMENT			200	200
BUS SHELTERS			3000	300
NDP	585	585	585	585
contingency				500
EARMARKED	3730	2956	9137	7160
general	-846	4263	2169	59
bank balance at Y/E	2884	7219	11306	7219

	prior to 2022/23 but confirmed at 2024 agm	2024	2025	
fixed assets				
Brick bus shelter		7000	7000	
Notice Board in bus shelter		800	800	
Notice Board in lay-bye				not owned by pc
		800	0	
2 Dog bins by bus stop		800	800	
1 defibrillator			1600	
2.x bus shelters on A38 pending	£14k			

	<u>BUDGET</u>	<u>ACUTAL YEAR TO DATE</u>	<u>BALANCE AVAILABLE TO SPEND</u>	<u>agreed 25/26</u>	
budget to date	20000	20000		25000	
<b>PRECEPT</b>					To reserves
<b>SWAG</b>		0			
<b>ADVERTISING</b>		0			
<b>WAYLEAVE</b>		0			
<b>VAT to be reclaimed</b>		0			
<b>OTHER RECEIPTS</b>		0			
<b>GRANTS</b>		0			
<b>INCOME</b>	20000	20000		25000	
<b>EMPLOYMENT COSTS</b>	13055	12907	148	16460	14 HRS LC2 P28+ers ni
<b>ADMIN</b>	625	569	57	625	
<b>INSURANCE</b>	190	143	47	400	incl 3 bus shelters
<b>GRANTS</b>		0	0		
<b>WEBSITE</b>	110	113	-3	400	if gov.uk
<b>SUBSCRIPTIONS</b>	125	242	-117	250	larger electorate increase in
<b>repairs and replacements</b>		449	-449	500	infrastructure
<b>EQUIPMENT (CAPITAL)</b>	1200	1698	-498	1200	to reserves if not spent
<b>VENUE HIRE</b>	210	0	210	350	prev year
<b>AUDIT</b>	160	155	5	160	
<b>TRAINING</b>	200	0	200	200	
<b>PAYROLL COSTS</b>	125	-387	512	130	
<b>COMMUNITY ENGAGEMENT</b>	630	24	606	630	4 YEAR PLAN
<b>LCA</b>	50		50	50	4 YR PLAN
					ONGOING COSTS ONCE
<b>VAS</b>	400		400	400	INSTALLED
<b>VILLAGE GATEWAYS</b>	0		0	2500	4 YR PLAN
<b>ENVIRONMENT POLICY</b>	0		0	0	4 YEAR PLAN COSTS?
<b>NEWSLETTERS</b>	0		0	0	4 YEAR PLAN COSTS?
<b>WASTE BINS</b>	0		0	0	see capital
<b>TRO FOR 20MPH</b>					4 YEAR PLAN COSTS?
<b>Expenditure</b>	17080	15913		24255	
contingency/balance	2920	4087		745	
expenditure	20000	20000	1167	25000	

Reports to be taken as read

Website and social media (full report distributed via email)



## TRO – TG- Waiting restrictions – response from GCC

Will is only dealing with the waiting restriction TRO proposal of which draft plans have been sent to you to consider as the parish council for this area. This is a developer-led TRO which they are funding and is related to the planning consent for this development. This is all the TRO Team have been instructed to progress.

I am happy to ask Will to look at the Barley Drive section of road leading to the Local Centre Shops car park to see if anything could be included in this TRO, however, if it is too far out of the development remit then this may not be possible.

All other concerns that you have raised fall outside the remit of what we have been instructed to propose.

Please note that 20mph speed limit signs can only be placed on site if there is a legal traffic order backing them up. This is not the case, nor have I been instructed to propose one.

Any design concerns or other safety aspects would need to be raised with the developer as they are still in control of the road until the Council adopts it. Or maybe try Tewkesbury Borough Council as the local planning authority for this area. The full planning consultation process would have been undertaken prior to planning consent being issued. This is not something the County Council has any control over.

Report from Cllr Sharpley

George Sharpley, Twigworth PC      Report, 07.11.24 – 05.12.24

Traffic and roads

### **Pavement improvement between St Matthews and the layby**

Cllr Paul MacLain put GS in touch (via Highways) with Community Infrastructure. GS emailed, and reminder email sent 05.12.24.

### **TROs – liaising with neighbouring parishes?**

Norton and Down Hatherley's application is too far down the line for Twigworth to join. We will hear from Longford and Innsworth after their next PC meetings (Cllr Bocking in particular).

Planning

### **24/00457/FUL 9 (Chestnut Tree Farm)**

Residents' record and videos submitted, The developer is applying to remove the Planning Inspector's condition for an upgrade of the sewerage system prior to connection, to which the PC is objecting.

### **23/00605/APP (Brook Lane)**

Similar report and videos submitted.

### **24/00626/APP and 24/00627/APP (land west of Innsworth Lane, Innsworth)**

Similar report and videos submitted.

### **Mobile toilet business – Twigworth layby outside Twigworth Green**

Various residents have complained of smells and noise, especially of the guard-dog barking. GS understands there is an ongoing process with TBC enforcement, though slow moving. Residents have been advised to contact TBC Environmental Health, and then to keep a record of noise and smell pollution.

**Brook Lane**



Ash Lane resident Steve Brudenell wants a meeting with Glos Highways to discuss issues of thoroughfare. Cllr Evans of Down Hatherley expressed support for this. GS has expressed Twigworth PC's support.

Flooding/sewerage

### **Twigworth Green resident experiencing very bad sewage back-up**

08.11.24 Via Cllr Redfern GS heard of a young mother living in Twigworth Green, who was desperate with the repeated back-up of sewage, which she says is affecting the health of her baby child and herself. GS has phoned and emailed but not heard any response. Address unknown.

### **The Manor House, Twigworth – foul flooding**

12.11.24 GS visited Ken and Caroline Watson at The Manor House, Twigworth, which in September suffered badly from foul water flooding up from manholes.

Cllr Sarah Hands and Alastair Low (TBC Env. Health Manager) attended with Ken and myself. Ken Watson reported on the Sept incident and explained the vulnerability of his property; GS shared information on the wider picture in the village. Alastair was going to look into a TBC engineer's visit. Sarah was going to prepare a questionnaire to be distributed around her ward. As of a few days ago, neither has happened yet. GS has sent reminders to both. Still waiting for a response.

### **Brook Lane**

24.11.24 Residents in Brook Lane joined together to (only just) prevent houses being flooded, making use of several pumps. The Manor House (Ken and Caroline Watson) was also affected (again).

### **Local evidence**

GS is keeping a record of flood/sewerage issues in Twigworth and neighbouring parishes, and encouraging residents to send their reports and photographs.

Also

### **Twigworth PC noticeboard**

21.11.24 GS applied for a private resident's community contribution of £164 (in fact GS's wife did, as she is the cardholder). The Clerk should hear further.

02.12.24 GS emailed Karen Evans of the Coop (Cllr Harris's previous contact) and sent design and location pictures. GS emailed the application form to the Clerk (who has most of the information they require).

## **Parish Council Report - November/December 2024**

### **Damaged PRow Sign**

Sandhurst Lane - reported damaged PRow Sign to GCC Highways. This is the second time within a year, suspect it is the landowner causing damage when cropping hedges, as signpost is very close to hedgerow

### **Business Activity**

Following report by local residents, have written to TBC regarding the Portaloo business activities (on 27 November) along Tewkesbury Road and I am awaiting their response.... this is not just a potential unauthorised use of land for business (not just storage), there is also a serious dog noise issue and possible person living on the premises in a dilapidated motor home.

### **Orchard Park**

Following observation, have written to TBC regarding construction activity taking place on Orchard Park, Tewkesbury Road, Twigworth, which is under new ownership, where there has been site clearance taking place for several new static homes - not aware of any Planning Application that has been made to Tewkesbury Borough Council - a/w TBC follow-up

### **Fly-Tipping**

Reported fly-tipping in Nature in Art Lane to TBC

### **Twigworth Green - Residents Observations**

Continuing dialogue with Vistry and Gateway Management about various issues at Twigworth Green

- Dead or damaged saplings (photographed, dated, reported) - Vistry/Gateway
- Dog Waste bin at SUDs Pond regularly overflows, despite weekly servicing, additional or larger bin required...currently being monitored by Gateway
- Road traffic issues on development - Vistry
- Neighbouring residents fencing post not secure, installed by Vistry

### **Remembrance**

The Remembrance Ceremony was held at Church of St Matthew, War Memorial, led by Rev Joe Knight, supported by the RBL Gloucester Branch Vice Chair, Cllr Bocking, Cllr Watson, myself and

local residents, a wreath was laid on behalf of the Council & Residents by Cllr Sharpley, moving tribute by a local resident who played a lament on the bagpipes, "Flowers of the Forest"

### **Website & Social Media**

- Website has been refreshed to improve appearance of webpages and make the user experience more interactive.
- December Xmas Special Newsletter published

### **Noticeboards**

Since taking over the posting notices to our noticeboards, at Orchard Park Bus Shelter and the Lay-by, they are not fit for purpose, one is too small and insecure and the other is not easy to use when opening/closing, the cork board is too thin for drawing pins, I have had to stick plastic folders on the board, so that we can place notices, it also damp.

As Council have discussed and agreed, one central notice board at the Local Centre would be ideal for everyone, greatest footfall... discontinue with and remove the two existing from our asset register and save on insurance!