

---

# Twigworth Parish Council

---

## FOUR YEAR PLAN 2024 - 2028

---



Adopted by Council: 9th May 2024

Next Review: May 2026

---

## Table of Contents

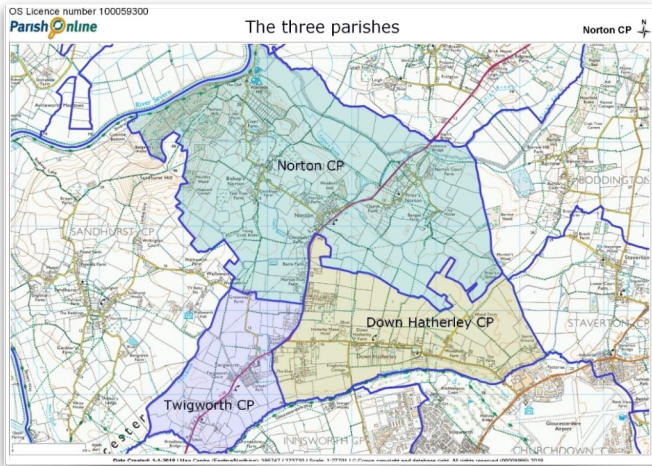
About the Parish of Twigworth	3
The Parish Council	7
Overview of Local Government	8
Other Agencies	9
Introduction of 4-Year Plan	10
Mission Statement and Aspirations	11
Management of the Plan	12
Structure of the Plan	13
Pillar 1: Environment	14
Pillar 2: Community Engagement	16
Pillar 3: Services and Amenities	18
Pillar 4: Highways & PROW	20
Pillar 5: Planning	22
Pillar 6: Governance	24
Pillar 7: Financial	26
Budget Planning - Spreadsheets	28
Projects	32
How the Plan will be reviewed and updated	33
Appendix 1: Residents Consultation Survey	34



---

## About the Parish of Twigworth

The Parish of Twigworth, is situated in the Borough of Tewkesbury approximately 4 miles from Gloucester, 7 miles from Tewkesbury and 9 miles from Cheltenham, it is one of the smallest rural Parishes in the Tewkesbury Borough, along with our neighbouring Parishes of Norton and Down Hatherley.



The three Parishes of Down Hatherley, Norton and Twigworth lie north of Gloucester in the Severn Vale, in the Borough of Tewkesbury.

Twigworth is a rural village split by the A38 Trunk Road, on the one side new housing developments are taking shape and our village will begin to grow over the coming years.

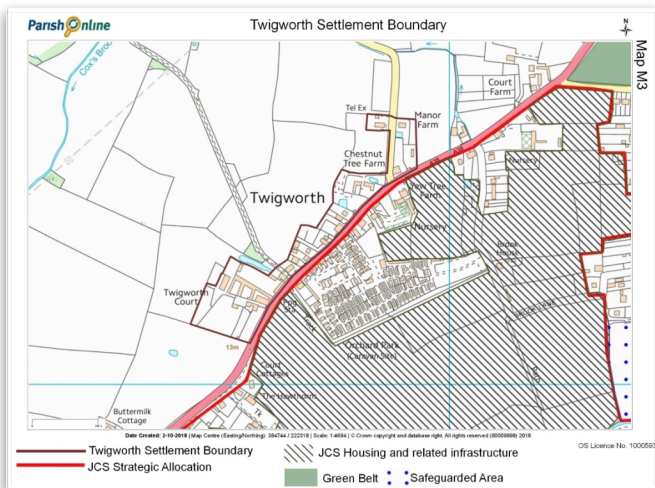


## Rural Twigworth

The three parishes of Down Hatherley, Norton and Twigworth lie north of Gloucester in the Severn Vale, in the borough of Tewkesbury.

The parishes are distinctly rural in appearance and character covering an area of over 1,300ha with a population of 1,162 (Census, 2011).

It is an attractive area with important landscapes, vistas and natural features.



On the other side of the road, beyond the "Settlement Boundary", rural life continues with unabated views across beautiful countryside, beyond the River Severn and Vale of Gloucester, towards May Hill and The Malverns.

The River Severn also influences the area's major roads, with limited east-west accessibility due to the restricted river crossing points.

The rural roads are mostly tight, narrow and often twisting, with high hedges, throughout the parishes, these roads form part of the area's valued rural character and mean that vehicle use of the roads need careful management, given the shared space with other users including walkers, cyclists and horse riders.





---

## Twigworth Business

Twigworth benefits from a Local Centre which has a Co-op and a Bakery/Cafe, there are currently three vacant units, where it is hoped that retail outlets appropriate for our village will take up residence.

The presence of the Local Centre has created a focal point for the village.



Many commercial businesses have chosen to operate from the Twigworth Court Business Centre where it offers limited local employment, it is located on the Tewkesbury Road (opposite The Local Centre)

Located along the A38 there is a Skoda car dealership and BP Filling Station.

There is also the Oakwood Hotel, with its restaurant and bars.





---

## The Growth of Twigworth

The place-name 'Twigworth' is first attested in 1220, as 'Twigeworth', and is thought to mean 'enclosure made of twigs'. Twigworth had a population of about 380 people circa 2020.

In 2017 Planning Approval was granted for 725 new homes for the "Twigworth Green" development and construction is continuing at pace.

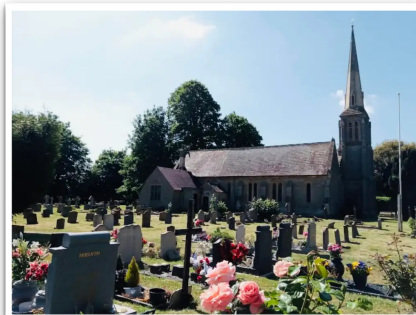
This was quickly followed with a further planning application for 74 new homes at "Fallow Fields" which is due for completion early 2024.

There are currently other Planning Applications in the process of being considered, with objections from the Parish Council due to infrastructure concerns regarding flooding and sewage.

The population of Twigworth has already more than doubled within the last 5-years and will continue to increase further over the coming years.

## St Matthews Church

Twigworth Parish Church was consecrated in 1844 and is dedicated to St Matthew.



Sadly, just at a time when the Parish of Twigworth has started to grow with the new developments, St Matthews church was closed on Sunday December 15th 2019, Bishop Robert and the Benefice clergy presided over a service at St Matthews to mark its closure, it is currently on the market to be sold by the Church Commissioners.

The Churchyard and Cemetery are still accessible and maintained, especially by the travelling community who care for their loved ones with colourful floral displays all year round.

The Church was closed due to the building being in a bad state of repair.

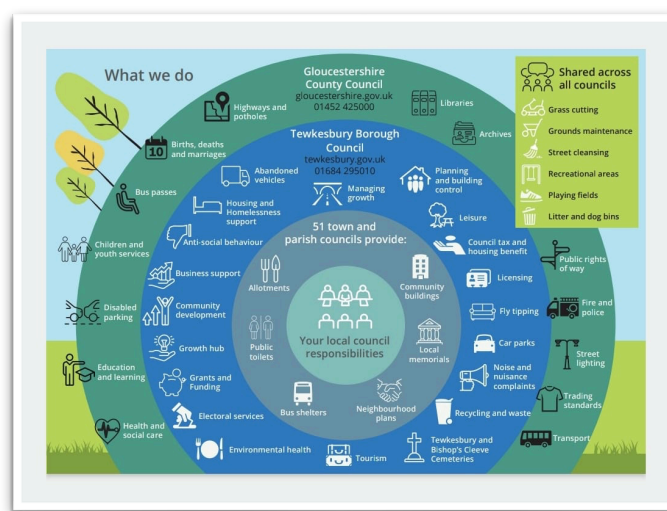
---

## Overview of Local Government

There are three tiers of local government within Gloucestershire, each with different roles:

### Twigworth Parish Council

Twigworth Parish Council is the first and most local tier, with an important role to play in promoting the Twigworth Parish, representing both the interests and work of its residents and local organisations.



Submitting comments on all planning applications and change of use applications in Twigworth as a statutory Consultee of the Tewkesbury Borough Planning Authority.

Where services are provided by others, the Parish Council endeavours to ensure that they are dealt with effectively and in accordance with the wishes of the community.

The Parish Council also looks to reflect the views of our community by liaising with other public bodies and commenting on key strategic issues such as housing, highways, planning etc.

### Tewkesbury Borough Council

Tewkesbury Borough Council is the second tier and is responsible for services such as Planning, Environmental services (litter, refuse and recycling, including dog fouling), Business support, Provision of housing services (along with Housing Associations)

### Gloucestershire County Council

Gloucestershire County Council is the third tier and is responsible for services such as education, highways, health, social services and environment as well as the strategic planning policies for all development including housing and employment sites via its Local Plan.

---

## The Parish Council

Twigworth Parish Council is the first tier of Governance and are a local Council that act as a first point of contact for anyone with a community issue.

The Parish Council consists of 5 Councillors who are democratically elected by local vote or "co-opted" every 4 years.

The Full Parish Council meets bi-monthly on the first Thursday in each month

There is also a Parish Clerk, who holds the only salaried role.

Parish Councillors have an active interest and concern for their community; they represent local people and work in partnership with them and others where necessary.

They help to facilitate the provision of local services and facilities and take decisions that form the policy of the Council.

Parish Councillors are not paid and have to abide by a local government code of conduct and declare their financial interests in the Parish.

Parish Councillors must also declare a personal or prejudicial interest in any matter under discussion at a Parish Council meeting.

The Council is governed by its Standing Orders and Financial Regulations which are reviewed annually.

The Council has statutory duties that it must carry out and is able to carry out other duties using Statutory Powers or the General Power of Competence if it has been adopted.

Twigworth Parish Council currently do not have any assets but this will change considerably over the next few years, as the community grows with the completion of new housing developments.

The Council is a statutory Consultee for all Planning Applications submitted for the Parish.



---

## Other Agencies

There are other regulatory bodies, agencies and others who have responsibilities for the provision of services to Twigworth, these include:

### Gloucestershire Police

Gloucestershire Police are responsible for addressing crime and antisocial behaviour in Twigworth

### Neighbourhood Watch Schemes

There are a number of Neighbourhood Watch schemes within our village and the Parish Council actively supports this, by sharing of information as necessary

### Severn Trent Water

Severn Trent Water are responsible for the sections of sewers and pipe that you share with neighbours and the pipes outside your property boundary (e.g. under the road or pavement), which connect to their existing network

### Environment Agency

The Environment Agency are responsible for protecting and improving the environment.

They help people and wildlife adapt to climate change and reduce its impacts, including flooding, drought, sea level rise and coastal erosion.

They improve the quality of our water, land and air by tackling pollution.

### Seven Towers Benefice

Seven Towers Benefice are responsible for the management and maintenance of Twigworth Cemetery and War memorial at St Matthews Church

---

## Introduction of 4-Year Plan

The 4-Year Plan is a statement of the Twigworth Parish Council's vision for the Parish, its purpose, values, objectives, key priorities and can be summarised as follows:

- ✦ A record of what is important to our community
- ✦ A means of pre-planning actions that are needed to tackle problems or improve well-being for the community
- ✦ To identify which characteristics and features of the Parish need to be preserved
- ✦ To provide guidance to be considered when responding to planning and other consultations from third parties
- ✦ A source of information for service providers to ensure the needs of local people are recognised and where appropriate addressed
- ✦ As an aid for managing change and monitoring progress
- ✦ To provide a focus for community activity
- ✦ To provide residents with a clear understanding of what the Council is trying to achieve and how it intends to deliver this
- ✦ It details what the Parish Council intends to focus on over the next four years, the 4-Year Plan will be used each year to plan activities and set the budget for the coming year.

It is not intended to be a traditional 'Parish Plan' which sets out aims and ambitions that are delivered by the community and partners as a whole.

It is a document that sets out what Twigworth Parish Council itself can achieve, either directly or by trying to increase its influence on the relevant delivery body, such as the Borough or County Councils and partner organisations; it is a statement of intent.

The intention of the 4-Year Plan is to direct the actions of the Twigworth Parish Council until the next round of Parish elections in May 2027.

This 4-Year Plan is a living document and action plans will be added to over the course of the Plan period, the Council will update it regularly, enabling it to track and monitor its progress against the Mission Statement and priorities.

Having an agreed strategy provides a framework for the Twigworth Parish Council to work within, enabling it to operate in a more consistent and co-ordinated way and to be proactive rather than reactive in its decision making. However, it will be flexible, subject to future budget constraints and future legislative changes which affect all local authorities.

This plan will be available for all residents and will be published on the Twigworth Parish Council website.

---

## Statement and Aspirations

- ✿ The Council, will listen to the views of residents as to what they deem important in our community and will develop a plan to achieve the deliverables over the next 4-years and beyond
- ✿ The Council will aspire to maintain and enhance Twigworth's 'village' identity
- ✿ The Council will engage with the Tewkesbury Borough Planner, Developers (on S106 Agreements) and Local Businesses, to develop the centre of our village (The Local Centre) by creating an attractive hub.
- ✿ The Council will work towards making Twigworth an inclusive place where all members of the community are able to participate and be involved.
- ✿ The Council will work with residents and local business to help develop and grow a community spirit.
- ✿ The Council will aspire to raise Twigworth's profile within Gloucestershire, specifically within the Tewkesbury Borough.
- ✿ The Council will aspire to play an active part of tackling climate change by acting sustainably and promoting sustainability.
- ✿ The Council will establish a network of contacts for assisting in the management of all matters that are required for our community



---

## Management of the Plan

- ✿ The Council will actively seek the views of local people and businesses, on what they deem important to our village, by conducting a Parish survey and other consultation exercises, to better understand their needs and aspirations
- ✿ The Council will seek grant funding to assist with project delivery as well as provide financial support through its budgetary process, including funding from S106 Agreements, CIL and other statutory entitlements
- ✿ The Council will review and update the 4-Year Plan regularly, enabling it to track and monitor its progress against the Statement and priorities, the outcomes will be minuted and published on its website and social media.
- ✿ The Council will continue to develop the implementation of its Plan after its review and adoption at Full Council meeting.

---

## Structure of the Plan

The 4-Year Plan will be made up of Seven Pillars:

1. Environment
2. Community Engagement
3. Services and Amenities
4. Highways & PRow
5. Planning
6. Governance
7. Finance

Each of the pillars will have its own Short, Medium and Long-Term Plans.

In this instance the following applies:

- ✦ Short Term - Year 1
- ✦ Medium Term - Years 2-3
- ✦ Long Term Year 4+

Capital Projects are likely to be subject to external conditions, such as working with principal authorities for Highway improvements, and therefore the expected target delivery date for a project could change.

---

## Pillar 1: Environment

The Twigworth Parish Council have yet to formally agree a policy on the Climate Change Emergency, an Environmental Survey is required to understand residents views on climate change and what we can do to make our village greener and help reduce our carbon footprint.

1. The Council will seek residents support, for continual improvement throughout our Council operations, to lessen our impact on the local and global environment by conserving energy, water and other natural resources; reducing waste generation; recycling and; reducing our use of toxic materials.
2. The Council will seek to support environmental projects which will contribute to a greener village, such as the Ash Die-Back project,
3. When reviewing planning applications, the Neighbourhood Development Plan review, the Council will support the aims of our environmental policy, with particular consideration to the protection of green areas and risks to flooding.
4. The Council will investigate the possibility of creating a Green Infrastructure Plan and Map, which shall be included in the Neighbourhood Development Plan.
5. The Council will review and re-adopt its policies and practices to ensure they are a 'green' as possible
6. The Council will promote and support sustainable practices wherever possible
7. The Council will host Community Climate events wherever possible
8. The Council will create a list of sustainable 'must haves' for our village, such as a "dark sky" policy and other measures
9. The Council will make every effort to enhance our village centre and try and create an attractive hub
10. The Council will create a sense of place by defining the entrances to our village on the A38 Tewkesbury Road
11. The Council will improve the appearance of our village by working with partner agencies and organisation to enhance the appearance of Tewkesbury Road
12. The Council will make advice available for environmental initiatives to its residents through the Council website and social media platforms



## Pillar 1: Environment - Plan



Short Term	<ul style="list-style-type: none"> <li>❖ Conduct Environmental Survey with residents</li> <li>❖ Council to develop, agree and adopt Environment Policy</li> <li>❖ Deliver Ash Die-Back project to the community</li> <li>❖ Protect green spaces, and promote and instigate environmental enhancement schemes, for example: new tree and shrub planting, new ponds and water environments</li> </ul>
Medium Term	<ul style="list-style-type: none"> <li>❖ Define the A38 entrances to our village</li> <li>❖ Enhance the A38 Tewkesbury Road appearance</li> <li>❖ Council to consider developing a Green Infrastructure Plan and Map</li> <li>❖ Create a list of sustainable “must haves” for our village</li> <li>❖ Seek to safeguard the separate identities of the three villages and their environments, for example by: protecting green corridors to prevent coalescence and promoting distinctive characteristics and features of the individual villages</li> <li>❖ Promote and provide opportunities for the reduction of waste and increase of recycling, for example by: upgrading litter bins to recycling bins</li> <li>❖ Promoting the use of more sustainable materials within the Parish Council</li> </ul>
Long Term	<ul style="list-style-type: none"> <li>❖ Enhance the Local Centre to create a focal point of our village</li> <li>❖ Promote and support a Community Energy Scheme</li> </ul>

---

## Pillar 2: Community Engagement

The Parish Council considers community engagement an important part of focusing on local needs to the benefit of all Parishioners.

This Pillar will include:

1. Ensuring residents are kept fully informed of all decisions and proposals that may affect them, this information will be shared in the following ways:
  - ❖ The Parish Council website at: [www.twigworthParishCouncil.com](http://www.twigworthParishCouncil.com)
  - ❖ The Parish Council has its own Facebook Group and contributes to other local community social media groups where appropriate
  - ❖ The Parish Council Meeting Agendas, Minutes and important information are posted to the website and displayed inside the Parish Council Noticeboard at Orchard Park - Bus Stop
  - ❖ The Parish Council Newsletter 'Twigworth News' - is electronically distributed Monthly free to subscribers and posted on local social media sites
2. The Council will proactively listen to community groups and organisations and proactively seek to engage with them; such as the Neighbourhood Watch Scheme
3. The Council will encourage other neighbouring Parishes and groups, to work closer together for common benefit
4. The Council will undertake community consultations to inform the actions plans created as part of this four year strategy
5. The Council will seek to raise its profile and be 'relevant'
6. The Council will actively seek involvement on national events or local significant events
7. The Council will encourage the active support and participation of the plan, in achieving and delivering it, to everyone it affects
8. To ensure it is consistent with residents' wishes, it will need ongoing input and feedback from the community
9. The Council will request and respond to that feedback and regularly consult through our website, social media, public meetings and the Parish Newsletter
10. The Plan, and subsequent updates, will be made available for community scrutiny on the Parish Council website

## Pillar 2: Community Engagement - Plan



<b>Short Term</b>	<ul style="list-style-type: none"> <li>❖ Share 4-Year Plan for comment and upgrade</li> <li>❖ Parish Notice Board for Local Centre</li> <li>❖ Upgrade Website</li> <li>❖ Publish Monthly Newsletter</li> <li>❖ D-Day 80th Anniversary Commemorations</li> <li>❖ Represent the community on Remembrance Day annually</li> <li>❖ Create a Community Events Calendar and share on website/social media</li> </ul>
<b>Medium Term</b>	<ul style="list-style-type: none"> <li>❖ Consider Multi-Use Games Area (MUGA) and Sports Fields</li> <li>❖ Publish Monthly Newsletter</li> <li>❖ Represent the community on Remembrance Day annually</li> <li>❖ Local Council Award Scheme – Foundation Award - ensuring policies of the Council are good practice - Clerk to advise</li> </ul>
<b>Long Term</b>	<ul style="list-style-type: none"> <li>❖ Publish Monthly Newsletter</li> <li>❖ Represent the community on Remembrance Day annually</li> </ul>

---

## Pillar 3: Services and Amenities

This pillar will include:

1. The Council will examine the services and amenities it provides and look to extend or improve these as appropriate
2. The Council will look to provide a centrally located Defibrillator, by applying for a fully funded grant and by working with local businesses
3. The Council will proactively maintain existing assets ie. Bus Shelter, Parish Notice Board
4. The Council will seek to facilitate and support inclusive groups within the Parish
5. The Council will consider supporting amenities in other areas that benefit Twigworth residents

## Pillar 3: Services and Amenities - Plan



<b>Short Term</b>	<ul style="list-style-type: none"> <li>❖ Parish Notice Board for Local Centre</li> <li>❖ Defibrillator for Local centre</li> <li>❖ Royal Mail Post Box</li> <li>❖ Dog Waste Bins &amp; Signs</li> <li>❖ Evaluate and consider the opportunity of the Multi-Use Games Area (MUGA) and Sports Fields - undertaking a cost vs benefit review of services that could be delivered by the Parish Council, in terms of value for money eg sports pitches/play facilities/community centres and identify potential revenues</li> </ul>
<b>Medium Term</b>	<ul style="list-style-type: none"> <li>❖ Consider Multi-Use Games Area (MUGA) and Sports Fields</li> <li>❖ Dog Waste Bins &amp; Signs</li> </ul>
<b>Long Term</b>	<ul style="list-style-type: none"> <li>❖ Consider land for Parish Allotment site - consultation required</li> <li>❖ Review involvement with the proposed school at Twigworth Green</li> </ul>



---

## Pillar 4: Highways & PRow

This pillar will include:

1. Reducing vehicle speeds where appropriate and promoting highway safety to improve the safety of pedestrians along the A38 Tewkesbury Road, with improved pavements and crossing points
2. Promote 20 is plenty initiative in built up residential areas to improve pedestrian safety with reduced speed limits
3. The Council will actively report and encourage residents to report highways issues to Gloucestershire Highways
4. The Council will work with the Police and partner agencies to make Twigworth a safer place
5. The Council will develop the Community Speed Watch campaign and ensure that Councillors are trained in its use
6. To monitor proposed road closures and advise residents of emergency closures that impact residents
7. To object to road closures that seem unreasonable and have major impact to residents
8. To object to unreasonable PRow where suitable non-invasive alternatives are available and review proposed changes
9. The Council will object to any unreasonable road closures or diversions as a result of congestion relief on the principal A38 road corridor i.e., construction traffic through established communities
10. Encouraging sustainable travel modes, supporting improvements to public and community transport, and provision for cyclists and pedestrians
11. To work with residents, Tewkesbury Borough Council, and developers to resolve “shared parking” issues
12. To install dog waste bins in the most dog populated walking areas and install dog warden advisory signage

## Pillar 4: Highways & PRow - Plan



Short Term	<ul style="list-style-type: none"><li>❖ Twigworth Green Bus Shelter</li><li>❖ A38 Road Safety and Speed Awareness</li><li>❖ A38 Pavements and Kerbs</li><li>❖ A38 Village Gates and Signage</li><li>❖ Dog Waste Bins &amp; Signs</li></ul>
Medium Term	<ul style="list-style-type: none"><li>❖ Relocate GCC Vehicle Activated Speed sign (Nr. Twigworth Lodge)</li><li>❖ Twigworth Green 20 mph speed limit</li><li>❖ GCC have responsibility to regularly maintain street furniture i.e. cleaning of signage, removing redundant furniture (Lorry Information sign) etc.</li><li>❖ Dog Waste Bins &amp; Signs</li></ul>
Long Term	<ul style="list-style-type: none"><li>❖ A38 Reduction in speed limit through village</li><li>❖ A38 Crossing points for pedestrians</li></ul>

---

## Pillar 5: Planning

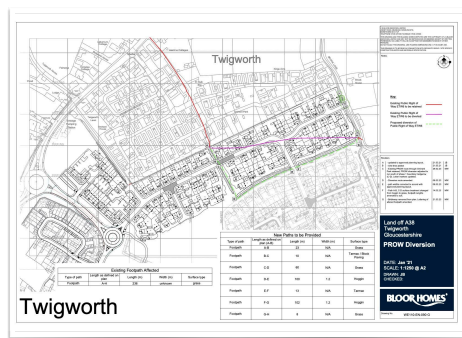
Where reasonably practicable, to forward to the Tewkesbury Borough Council any concerns of any perceived infractions against permitted applications and the planning conditions attached to such permitted applications.

The Parish Council will review planning applications and make comment representing the best outcome for the residents of Twigworth, using the following planning policy of Twigworth Parish Council.

- ❖ Highlight planning applications to the community so the residents of Twigworth may have the opportunity to review and comment on applications during the consultation process
- ❖ Support development that is consistent with the adopted Neighbourhood Development Plan
- ❖ Support a standard of design and appearance of an appropriate density, scale and layout, which is in respect of its surroundings, the Twigworth vernacular and materials
- ❖ Support applications where safe and well-designed access by foot and cycle to local community services and/or to public transport
- ❖ Support applications where safe vehicular access and appropriate parking conditions have been developed in line with the guidelines of “Gloucestershire Manual for Streets” or similar documents
- ❖ To express concern over expansive unbroken areas of hard surfaces which are not compatible with environment guidelines
- ❖ To express concern over any applications that would result in loss of amenity to adjoining properties
- ❖ To object to applications which may displace flood water onto nearby land and increase flood risks to existing properties including from raised ground levels for new developments
- ❖ To object to applications where water management features such as for sewage and/or drainage may damage existing infrastructure and/or does not meet with the standards and guidelines Severn Trent Water Authority or other similar agencies

The above policy guidance may be reviewed, expanded, or amended in accordance with the current planning frameworks, good practice or local needs.

## 5: Planning - Plan



Short Term	❖ Council will proactively review and comment on all planning applications, even if formally replying “No Comment” if none forthcoming
Medium Term	❖ Promote positive planning and influencing local development, e.g by delivering the Norton, Down Hatherley & Twigworth Development Plan
Long Term	❖ Review the Norton, Down Hatherley & Twigworth Development Plan

---

## Pillar 6: Governance

This pillar will include:

1. The publication of a new 4-Year Parish Plan, which will be derived from the community consultations that will be undertaken as part of this plan; which shall then be reviewed and adopted by Council.
2. A review of the Down Hatherley, Norton and Twigworth Development Plan with the expectation that the Council elected in 2025, will have an up to date reference document of the Parishes.
3. The Council will seek accreditation under the nationally recognised Local Council Award Scheme - Foundation Award.
  - ❖ To meet the requirements of this award, the Council has to demonstrate that it has the required documentation and information in place for operating lawfully and according to standard practice.

## Pillar 6: Governance - Plan



Short Term	<ul style="list-style-type: none"><li>❖ Consult with Community on 4-Year Plan for comments</li><li>❖ Council to formally discuss, agree and adopt 4-Year Plan</li></ul>
Medium Term	<ul style="list-style-type: none"><li>❖ Annual review of 4-Year Plan</li><li>❖ Work towards achieving Local Council Award Scheme - Foundation Award</li></ul>
Long Term	<ul style="list-style-type: none"><li>❖ Annual review of 4-Year Plan</li><li>❖ Works towards attaining qualification to higher Local Council Award Scheme status</li></ul>

---

## Pillar 7: Financial - Budget Planning

The main source of income for the Parish Council is through the Precept.

### Precept

The Local Government Finance Act 1992 states that Precepts may be set by Parishes to meet their annual budget requirements, this figure is then issued to be the billing authority, in our case, Tewkesbury Borough Council, who then set the Council tax each year.

The Parish request a monetary amount e.g., £10,000 and the charge to the Council tax payer is calculated using the Tax Base for that Parish using the following calculation:

- ❖ Dividing the Precept by the Council Tax Base for our Parish; this will provide the Council Tax for a Band D property.

The Tax Base is made up of the number of households within the district less adjustments for properties in receipt of certain exemptions.

The statutory day for calculating the Tax Base is 30 November.

It should be noted that in addition to any Council Tax resulting from the Parish Precept there will also be Council Tax levied in respect of the Borough and County Councils and the Police and Fire Authorities.

Even if the Parish keeps their Precept request the same, the amount shown on your bill may change, this is due to the number of properties within the Parish that are in receipt of certain reductions, charged an additional premium, or the number of new build properties that are predicted to complete as at the 30 November, and the overall effect that has on the final equivalent Band D properties within the Parish.

Parish Councils can apply for other funding such as grants and funding awards, generally for specific projects, but they do not receive funds directly from Central Government.

### Community Infrastructure Levy

The Community Infrastructure Levy (CIL) is a charge that local authorities can set on new development in order to raise funds to help fund the infrastructure, facilities and services - such as schools or transport improvements - needed to support new homes and businesses.

The Council did not receive any Community Infrastructure Levy from any of the current construction and development taking place in the village.



## **S106 Funds**

Under S106 of the Town and Country Planning Act 1990, as amended, contributions can be sought from developers towards the costs of providing community and social infrastructure, the need for which has arisen as a result of a new development taking place.

This funding is commonly known as 'Section 106' and is controlled by Tewkesbury Borough Council.

The Council actively seek to access this Section 106 funding for projects that are defined in the S106 Agreements as a consequence of local development; these funds are released by the developers to the TBC at set trigger points.

## **Expenditure**

Council's main expenditure covers the cost of:

- ❖ Clerk of Council
- ❖ Admin of the Council

## **Funds Available**

The Council have the following funds available:

- ❖ Nil

## **Earmarked Reserves**

The Council has the following Earmarked Reserves:

- ❖ Bus Shelter Maintenance
- ❖ Equipment
- ❖ Flood Initiatives

## **Budgets**

To determine the level of Precept required, the Council reviews and calculates its budget annually; however, to help forecast income and expenditure over the four years of this plan, spreadsheets have been drawn.

## **Capital Expenditure**

No allowance has been made for capital expenditure in the current budget.

## **Assumptions**

The following assumptions have been made for the year:

- ❖ Fully funded grant for Defibrillator

## Pillar 7: Financial - Plan



<b>Short Term</b>	<ul style="list-style-type: none"> <li>❖ Pursue all possible appropriate forms of alternative revenue and funding, including maximising Section 106 (or Community Infrastructure Levy) monies available and other grants</li> <li>❖ Council to ensure continued value-for-money for all services</li> </ul>
<b>Medium Term</b>	<ul style="list-style-type: none"> <li>❖ Pursue all possible appropriate forms of alternative revenue and funding, including maximising Section 106 (or Community Infrastructure Levy) monies available</li> <li>❖ Council to ensure continued value-for-money for all services</li> </ul>
<b>Long Term</b>	<ul style="list-style-type: none"> <li>❖ Pursue all possible appropriate forms of alternative revenue and funding, including maximising Section 106 (or Community Infrastructure Levy) monies available</li> <li>❖ Council to ensure continued value-for-money for all services</li> </ul>

---

## Financial - Income

Item	2022-23	2023-24	2024-25	2025-26	2026-27
Precept	£3300.00	£7345.00	£20000.00	£20000.00	£20000.00
Advertising	£0.00	£200.00	£0.00	£0.00	£0.00
SWAG	£0.00	£575.00	£0.00	£0.00	£0.00
CIL	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total</b>	<b>£3300.00</b>	<b>£8120.00</b>	<b>£20000.00</b>	<b>£20000.00</b>	<b>£20000.00</b>

## Financial - Budget

Item	2022-23	2023-24	2024-25	2025-26	2026-27
Clerk Salary	£1918.13	£2646.00	£3055.00	£3250.00	£3400.00
HMRC - PAYE	£951.94	£0.00	£0.00	£0.00	£0.00
Expenses	£0.00	£0.00	£100.00	£105.00	£110.00
General Admin	£401.92	£500.00	£525.00	£530.00	£535.00
Payroll Services	£188.40	£120.00	£125.00	£130.00	£135.00
External Audit	£48.00	£150.00	£160.00	£165.00	£170.00
Venue hire	£222.00	£200.00	£210.00	£215.00	£220.00
GAPTC Subs	£102.63	£120.00	£125.00	£130.00	£135.00
Local Council Award Scheme	£0.00	£0.00	£50.00	£55.00	£60.00
Website Fees	£62.39	£110.00	£110.00	£115.00	£120.00
Insurance	£171.30	£180.00	£190.00	£195.00	£200.00
Training	£80.00	£100.00	£200.00	£205.00	£210.00
Leisure / Dog / Litter Bins / Defib	£0.00	£200.00	£200.00	£205.00	£210.00
Bus Shelter	£0.00	£3000.00	£0.00	£0.00	£0.00
Vehicle Activated Sign	£0.00	£0.00	£0.00	£0.00	£0.00
Village Gateway & Signs	£0.00	£0.00	£4500.00	£0.00	£0.00
Parish Noticeboard	£0.00	£0.00	£1000.00	£500.00	£0.00
Remembrance Wreath	£0.00	£25.00	£30.00	£35.00	£40.00
Community Events	£0.00	£0.00	£100.00	£100.00	£100.00
<b>Total</b>	<b>£4146.71</b>	<b>£7351.00</b>	<b>£10680.00</b>	<b>£5935.00</b>	<b>£5645.00</b>

## Financial - Projects & S106

Projects	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
<b>Earmarked Reserves</b>					
Bus Shelter (reserves)	£0.00	£3000.00	£0.00	£0.00	£0.00
Equipment (reserves)	£0.00	£200.00	£0.00	£0.00	£0.00
SVAG	£0.00	£575.00	£0.00	£0.00	£0.00
Allotment Land	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total</b>	<b>£0.00</b>	<b>£3775.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>S106</b>					
Dog Waste Bins	£0.00	£0.00	£1300.00	£1300.00	£0.00
Dog Waste Signs	£0.00	£0.00	£200.00	£200.00	£0.00
Playground Equipment	£0.00	£0.00	£0.00	£0.00	£0.00
MUGA	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£1500.00</b>	<b>£1500.00</b>	<b>£0.00</b>
<b>Grants</b>					
Defibrillator	£0.00	£0.00	£2500.00	£0.00	£0.00
<b>Total</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£2500.00</b>	<b>£0.00</b>	<b>£0.00</b>

---

## Projects - Plan

When calculating the Precept for future years of the 4-Year Plan, the Council will need to consider the funding of any projects.

All Projects are likely to be subject to external conditions, such as working with the principal authorities and therefore the expected target delivery date for a project could change.

Short Term - Year 1	<ul style="list-style-type: none"><li>❖ Ash DieBack Tree Project</li><li>❖ Multi-Use Games Area (MUGA) and Sports Fields</li><li>❖ A38 Road Safety, Speed Awareness, Pavements, Kerb lowering</li><li>❖ Defibrillator for Local Centre</li><li>❖ Parish Council Noticeboard</li><li>❖ Dog Waste Bins &amp; Signs</li><li>❖ Bus Shelter at Twigworth Green</li><li>❖ D-Day 80th Anniversary Commemorations</li></ul>
Medium Term - Years 2-3	<ul style="list-style-type: none"><li>❖ Dog Waste Bins &amp; Signs</li><li>❖ A38 Road Safety, Speed Awareness</li><li>❖ A38 Village Entrance Gates/Road Signs</li></ul>
Long Term - Year 4+	<ul style="list-style-type: none"><li>❖ Should there be a requirement, consider land for Parish Allotment site if finances and land availability allow</li></ul>

---

## How the Plan will be reviewed

Evaluating progress against the list of activities which make up the 'Action Plans' that will take place at Parish Council meetings and will seek to understand the progress made, where further work is needed and if there are any blockages to progress.

By adopting this document, the Twigworth Parish Council agrees that the above short, medium- and long-term plans should form the basis of the Council's work for the next four years 2024 to 2028.

The whole Plan will be reviewed annually and updated to keep the document relevant and up-to-date.

Approved and adopted by Full Council

Date: 09 May 2024

This document should be reviewed on an annual basis.

Review date: May 2025



---

## Appendix 1

### 1. Residents Consultation Survey 2024