

**TWIGWORTH PARISH COUNCIL**  
**Agenda/summons**  
**OF MEETING TO BE HELD AT 7.00PM ON 5<sup>TH</sup> MARCH 2026**  
**IN THE DOWN HATHERLEY VILLAGE HALL**  
<https://twigworthparishcouncil.wordpress.com>

<b>1.</b>	<b>Welcome by Chair of Council</b>
<b>2.</b>	<b>Attendance to be recorded (anticipated as Parish Councillors John Redfern, George Sharpley, Graham Bocking Mike Davies &amp; Rick Harris, &amp; Members of the public, Borough Councillor Rojina Pardhan Rai and Borough Councillor &amp; County Councillor Hands</b>
<b>3.</b>	<b>Apologies to be received &amp; recorded from Parish Councillors Apologies to be received, approved and recorded from Parish Councillors The Council agree that where apologies are approved they are appropriate to LGA 1972 s85</b>
<b>4.</b>	<b>Council to receive report from County Councillor Hands/Borough Councillor Hands and Borough Councillor Rai</b>
<b>5.</b>	<b>Minutes of previous meeting held on 8<sup>th</sup> January 2026 to be agreed for accuracy</b>
<b>6.</b>	<b>Council to invite Declaration of Interest for matters on the agenda</b>
<b>7.</b>	<b>Council to note that the potential developer does not wish to arrange a public meeting at this time to discuss a need for a community facility in Twigworth (Your Shout) email distributed with Master Plan prior to meeting</b>
<b>8.</b>	<b>Council to invite representatives from the Police to address the Council</b>
<b>9.</b>	<b>Council to invite representatives from potential school academy trust to address the parish council</b>
<b>10.</b>	<b>Members of the Public to be invited to speak to the Council and then are invited to observe the remainder of the meeting</b>  <b>Public session to be closed</b>
<b>11.</b>	<b>Council to consider actions needed to meet assertion 10 digital and Data compliance (AGAR)</b> <ul style="list-style-type: none"> <li>• Email address for clerk (and possibly Councillors)</li> <li>• Policies needed -IT, Data Protection, Privacy notices, publication scheme</li> <li>• Website meets WCAG 2.2. AA standards</li> </ul>
<b>12.</b>	<b>Council to agree financial reports as attached Council to note HMRC update</b>
<b>13.</b>	<b>Council to receive update from Clerk on dual waste bin in bus shelter on A38 funded by S106</b>
<b>14.</b>	<b>Council to receive update from Cllr Redfern in that the developers agreed to install a dual litter bin in the new bus shelter on TG but are not responding to recent requests</b>
<b>15.</b>	<b>Cllr Harris requests that PC install a large dual waste bin on the footpath leading through Fallow Fields from A38 to Brook lane</b>
<b>16.</b>	<b>Cllr Harris requests that the PC install a noticeboard by the playing field</b>
<b>17.</b>	<b>Cllr Redfern requests that the Pc install a new dog waste bin in Ironbridge Road</b>

18.	<b>Cllr Harris requests that the Pc replace small capacity waste bins by fallow fields play area with more suitable containers to achieve parity with TG</b>
19.	<b>Council to note email/correspondence received by Clerk &amp; approved actions taken –</b> <ul style="list-style-type: none"> <li>• <b>Household bins on Twigworth Green updates as distributed via email and no actions by PC</b></li> <li>• <b>Ongoing correspondence regarding bin storage facilities on Twigworth Green and it was noted that TBC are aware and no action by PC</b></li> <li>• <b>Road markings on TG- Clerk responded and referred to County Councillor Hands – no further actions by PC</b></li> <li>• <b>Down Hatherley Village Hall booked to May 2027</b></li> </ul>
20.	<b>Council to discuss updates on other issues raised by Councillors</b> <ul style="list-style-type: none"> <li>• <b>Drainage and flooding issues on west side of A38 reported by resident being followed up by Cllr Sharpley</b></li> <li>• <b>Sewage issues in Longford/Innsworth</b></li> <li>• <b>To request that STWA install pump failure alarms (that can also be seen by residents) on the pumping stations that can inform a central office in the case of failure of systems</b></li> <li>• <b>Cllr Harris to attend CIL/S106 workshop</b></li> <li>• <b>TG saplings</b></li> <li>• <b>A38 bus shelter repairs</b></li> </ul>
21.	<b>Council to consider any outstanding planning matters</b> <ul style="list-style-type: none"> <li>• <b>At the January 2027 meeting, Council noted comments submitted for 25/00199/CONDIS - Land Parcels 1635 1730 And 2043 Brook Lane , does Council wish to submit further comments?</b></li> <li>•</li> </ul>
22.	<b>Council to note reports received from Councillors prior to meeting and to take as read</b>
23.	<b>Council to consider if it wishes to respond as a corporate body to the LG reorganisation consultation process</b>
24.	<b>Council to review 4 year plan (Y2) targets as attached</b>
25.	<b>Date of next meeting confirmed as Thursday 7<sup>th</sup> May 2026- AGM and Parish Assembly – Council to agree if it wishes to have a focus for the Parish Assembly</b>
26.	<b>Close of meeting</b>

**TWIGWORTH PARISH COUNCIL**  
**Draft minutes**  
**OF MEETING HELD AT 7.00PM ON 8<sup>th</sup> January 2026**  
**IN THE DOWN HATHERLEY VILLAGE HALL**  
<https://twigworthparishcouncil.wordpress.com>

<b>1.</b>	<b>Welcome by Chair of Council</b>
<b>2.</b>	<b>Attendance recorded as Parish Councillors John Redfern, George Sharpley, Graham Bocking &amp; Rick Harris, &amp; 1 Member of the public</b>
<b>3.</b>	<b>Apologies received &amp; recorded from Parish Councillors Mike Davies Where apologies are approved they are appropriate to LGA 1972 s85 Borough Councillor Rojina Pardhan Rai did not attend Apologies from Borough Councillor &amp; County Councillor Hands received</b>
<b>4.</b>	<b>Council received note report from County Councillor Hands/Borough Councillor Hands and Borough Councillor Rai</b>
<b>5.</b>	<b>Minutes of previous meeting agreed for accuracy</b>
<b>6.</b>	<b>Council noted no Declaration of Interest for matters on the agenda</b>
<b>7.</b>	<b>Council considered if it wishes to hold a private meeting with a potential developer to discuss a need for a community facility in Twigworth (Your Shout) email distributed with Master Plan prior to meeting</b>  <b>Council agreed it would support a public meeting to discuss the needs of the community including facilities and infrastructure including water management and drainage. The PC would promote through the website and social media and invite other local parishes to attend</b>
<b>8.</b>	<b>Council considered if it wishes to meet with a potential school academy trust to discuss the needs, priorities and aspirations of the local community</b>  <b>The PC agreed to invite to the next PC meeting to speak in the public session (local neighbourhood policing team are also expected to attend)</b>
<b>9.</b>	<b>Member of the Public was invited to speak to the Council and then invited to observe the remainder of the meeting</b> <b>Member of the public spoke regarding the “sales office at TG”, giving the historical information given to the residents at the time of their purchase of properties, the original planning documents on the planning portal and the current “rumours” regarding the potential future use. The temporary building does not have planning permission and was built within the permitted development rules. It is reported that it is anticipated to be demolished in March 2026.</b> <b>It was reported that the sports area will be completed with a meeting and kitchen area and will be run by the management company.</b>  <b>Public session closed at 19.30</b>
<b>10.</b>	<b>Council agreed to suspend standing orders to reconsider the appointment of defibrillator Lead Councillor</b> <b>It was agreed that due to the complexities of using the portal, Cllr John Redfern will take the lead in the matter.</b>
<b>11.</b>	<b>Council agreed delegation of the following lead Councillor roles to Cllr Harris: Police and Crime Commission Liaison, Flood Warden, GRCC, GAPTC, P&amp;TC Garden Communities Panel, Parish Liaison , Strategic Local Planning, NPPF</b>

	<b>National Planning Policy framework. Reports to full Council via the Councillors' reports</b>
<b>12.</b>	<b>Council noted that the developers agreed to install a dual litter bin in the new bus shelter on TG and Cllr Redfern will chase up the contract. Council stated the urgency of the outstanding matters on TG, given that the developers are likely to depart during this current year</b>
<b>13.</b>	<b>Council noted email/correspondence received by Clerk &amp; approved actions taken – Household bins on Twigworth Green update given via email and by Cllr Redfern. Ongoing correspondence regarding bin storage facilities on Twigworth Green and it was noted that TBC are aware</b>
<b>14.</b>	<b>Council discussed updates on other issues raised by Councillors</b> <ul style="list-style-type: none"> <li>• <b>Drainage and flooding issues on west side of A38 reported by resident being followed up by Cllr Sharpley</b></li> <li>• <b>Broad Close Road pumping station reported as broken down on 8/1/25, impacting Ash Lane.</b></li> <li>• <b>Ash Lane residents additional drainage pipe noted by Cllr Harris on drainage/Brook Lane matters</b></li> <li>• <b>Cllr Harris had attended a multi agency site meeting on Brook Lane to look at flooding issues and Council noted the actions that Glos Highways have agreed regarding signage.</b></li> <li>• <b>Chair of Council responded to Planning Officers regarding Chestnut Tree Farm application and STWA response to planning applications and “planning inspector condition 12 relating to drainage matters”</b></li> </ul>
<b>15.</b>	<b>Council considered any outstanding planning matters</b> <ul style="list-style-type: none"> <li>• <b>Council noted comments submitted for 25/00199/CONDIS - Land Parcels 1635 1730 And 2043 Brook Lane</b></li> <li>• <b>25/00332/FUL - Annexe Roseland House- no comment</b></li> </ul>
<b>16.</b>	<b>Council received reports from Councillors prior to meeting and to take as read</b>
<b>17.</b>	<b>Date of next meeting confirmed as Thursday 5<sup>th</sup> March 2026</b>
<b>18.</b>	<b>Close of meeting 19.55</b>

**4 year plan For information  
Year 2 targets  
as confirmed by Councillors at AGM**

pillar	target	descriptor	notes
1 ENVIRONMENT	4/7	Protect green spaces and promote/instigate environmental enhancement schemes for example tree planting, new ponds, water environments- develop a green infrastructure plan and map	Bfwd from year 1 Cllr Redfern/Sharpley Meeting with vestry re tree planting 8/25
	8	Create a list of sustainable “must haves” for our village	
	9	PC to monitor planning applications to protect the separate identities of the three villages and their environments, for example by: protecting green corridors to prevent coalescence and promoting distinctive characteristics and features of the individual villages	Cllr Bocking
3 AMENITIES	30	Dog waste bins and signage	Bfwd from year 1- TG management company has no plans for installing/facilitation additional bins
	10	Promote and provide opportunities for the reduction of waste and increase of recycling, for example by upgrading litter bins to recycling bins, working with developers	S106/CIL funding Request for bin at bus shelter on A38 9/25
4 HIGHWAYS	36	TG bus shelter	Bfwd from year 1
	38	A38 pavements and kerbs footpath widening –to seek work from Glos Highways to make this area safe	Bfwd from year 1 – additional definition added for year 2 -Cllr Sharpley
	39	Define the A38 entrances to our village by using Village Gates	CIL funding received-priority target – decisions 9/25
	42	Twigworth Green 20 mph speed limit	GCC expression of interest registered 8/25
	43	GCC have responsibility to regularly maintain street furniture i.e. cleaning of signage, removing redundant furniture (Lorry Information sign) etc.	PC to liaise/lobby
5 -PLANNING	48	Promote positive planning and influencing local development, e.g by delivering the Norton, Down Hatherley & Twigworth Development Plan	Cllr Bocking
6 - GOVERNANCE	52	Annual review of 4-Year Plan	

## Financial reports

Council to note that due to a lost in post cheque in 23/24, HMRC have been allocating payments on earliest date due process rather than the actual period. The Clerk has reconciled the complete account and have sent two cheques to cover the historical underpayment and have agreed with HMRC that the matter is now completed

### Cash book

payee	date	CHQ_NO	AMOUNT	CURRENT A/C BALANCE
opening current account balance				7595.25
b h salary	10/04/2025	710	-810.12	6785.13
hmrc april	10/04/2025	711	-366.34	6418.79
bh expensnes	10/04/2025	712	-40.23	6378.56
pata	01/05/2025	713	-151.40	6227.16
gaptc	01/05/2025	714	-361.32	5865.84
qtec noticeboard inst	08/05/2025	715	-204.00	5661.84
I selkirk	15/05/2025	716	-160.00	5501.84
b h salary	27/05/2025	717	-783.92	4717.92
b h salary	05/06/2025	718	-809.92	3908.00
hmrc may/june	05/06/2025	719	-733.08	3174.92
community first ins	26/06/2025	720	-147.24	3027.68
tbc precept	28/04/2025	rec	25000.00	28027.68
tbc CIL	28/04/2025	rec	4099.28	32126.96
b holder salary so	25/04/2025	so	-158.61	31968.35
b holder salary so	25/05/2025	so	-158.61	31809.74
b holder salary so	25/06/2025	so	-158.61	31651.13
build back better grant - noticeboard	01/05/2025	rec	1200.00	32851.13
b h expenses	26/06/2025	721	-69.21	32781.92
b holder salary so	31/07/2025	so	-158.61	32623.31
b holder salary so	31/08/2025	so	-158.61	32464.70
comm first ins	06/06/2025	722	-2.49	32462.21
b holder salary	03/07/2025	723	-810.12	31652.09
hmrc July	03/07/2025	724	-366.34	31285.75
j redferm website	16/07/2025	725	-11.00	31274.75
b holder salary aug	04/08/2025	726	-809.92	30464.83
hmrc aug	04/08/2025	727	-366.54	30098.29
j redferm website	21/08/2025	728	-103.00	29995.29
b holder expenses	28/08/2025	729	-45.85	29949.44
b holder exp /sal	03/09/2025	730	-989.76	28959.68
pata	03/09/2025	731	-15.00	28944.68
hmrc sept	03/09/2025	732	-473.74	28470.94
b holder salary so	30/09/2025	so	-158.61	28312.33
b holder	07/10/2025	733	-998.41	27313.92
b holder salary so	31/10/2025	so	0.00	27313.92
hmrc oct	31/10/2025	734	-384.50	26929.42
b holder expenses	31/10/2025	735	-40.03	26889.39
b holder salary so	30/10/2025	so	-158.61	26730.78
b holder salary so	30/11/2025	so	-158.61	26572.17
b holder salary so	30/12/2025	so	-158.61	26413.56
b holder salary	05/11/2025	736	-707.39	25706.17
fair licesing	13/11/2025	737	-421.88	25284.29
rbl wreath	05/12/2025	738	-25.00	25259.29
hmrc nov	05/12/2025	739	-384.30	24874.99
b holder	05/12/2025	740	-840.04	24034.95
hmrc -historic	09/12/2025	741	-148.90	23886.05
b holder expenses	18/12/2025	742	-40.03	23846.02
b holder	28/01/2025	so	-158.61	23687.41
b holder	28/02/2026	so	-158.61	23528.80

b holder	08/01/2026	743	-839.80	22689.00
hmrc dec/historic	12/01/2025	744	-769.78	21919.22
hmrc jan	03/02/2026	745	-384.50	21534.72
b holder feb	05/02/2026	746	-850.71	20684.01
hmrc feb	05/03/2026	747	-384.30	20299.71
down hatherley village hall	16/02/2026	748	-162.00	20137.71

## Reconciliations

### BANK RECONCILIATION

	01/04/2025	OPENING BANK BALANCE		<u>7595.25</u>	
		EXPENDITURE FOR PERIOD	17756.82		
		INCOME FOR PERIOD	30299.28		
		NET EXPENDITURE			
as at above		BANK BALANCE AS ABOVE		<u>20137.71</u>	
as at 28/1/26		BAL PER S/M		22077.83	
		LESS U/P CHEQUES			
			745	384.50	
			746	850.71	
			747	384.30	
			748	162.00	
			so	158.61	
				<u>1940.12</u>	
		<u>reconciled balance</u>		<u>20137.71</u>	0.00
		<u>Total bank balance</u>		<u>20137.71</u>	

expenses	may	june	sept	oct/nov	dec /jan	feb mar
mileage	18.63	18.63	18.63	18.63	18.63	18.63
printing	12.60	15.60	18.20	12.60	12.60	12.60
post	9.00	9.00	9.00	8.80	8.80	8.80
salary	40.23	43.23	45.83	40.03	40.03	40.03

28/02/2026

PAYROLL		CASH	
	PATA	BOOK	DIFFERENCE
NET	10698.07	10698.07	0.00
ees ni	163.94		
PAYE	2715.40	4227.94	0.00
epers			
ni	1348.60		
GROSS	<u>13577.41</u>	<u>14926.01</u>	<u>0.00</u>

	Mar-22	Mar-23	38.09 Aug-23	Mar-24	Mar-25
<b>reserves</b>					
defib	3145	871	3277	2500	1000
SWAG			575	575	575
PRECEPT		1500	1500	2500	2500
EQUIPMENT			200	200	1000
VAS					400
BUS					
SHELTERS			3000	300	300
NDP	585	585	585	585	585
contingency				500	500
EARMARKED	3730	2956	9137	7160	6860
general	-846	4639	11001	59	735
bank balance at Y/E	2884	7595	20138	7219	7595

	<u>BUDGET</u>	<u>ACTUAL</u> <u>YEAR TO</u> <u>DATE</u>	<u>BALANCE</u> <u>AVAILABL</u> <u>E</u>		<b>agreed</b> <b>26/27</b>
budget to date					
<b>PRECEPT</b>	25000	25000			36000
<b>grants</b>		1200		TO RESERVES	
<b>CIL</b>		4099			
<b>WAYLEAVE</b>		0			
<b>VAT to be reclaimed</b>		0			
<b>OTHER RECEIPTS</b>		0			
<b>GRANTS</b>		0			
<b>INCOME</b>	25000	30299			36000
<b>EMPLOYMENT COSTS</b>	16460	14926	1534		17000
<b>ADMIN</b>	625	532	93		625
<b>INSURANCE</b>	400	150	250		400
<b>GRANTS</b>		0	0		
<b>WEBSITE</b>	400	536	-136		115
<b>SUBSCRIPTIONS</b>	250	361	-111		500
<b>repairs and replacements</b>	500	204	296	RESERVES	500
<b>EQUIPMENT (CAPITAL)</b>	1200	0	1200	RESERVES	1200
<b>VENUE HIRE</b>	350	162	188		350
<b>AUDIT</b>	160	160	0		500
<b>TRAINING</b>	200	0	200		200
<b>PAYROLL COSTS</b>	130	701	-571		175
<b>COMMUNITY ENGAGEMENT</b>	630	25	605		630
LCA	50		50		
VAS	400		400	RESERVES	400
VILLAGE GATEWAYS	2500		2500		2500
ENVIRONMENT POLICY	0		0		
NEWSLETTERS	0		0		
WASTE BINS	0		0		500
TRO FOR 20MPH					
property					10000
<b>Expenditure</b>	24255	17757			35595
contingency/balance	745	12542			405
expenditure	25000	30299	6498		36000

Report from George Sharpley – 26<sup>th</sup> February 2026

**Failure by Tewkesbury Borough Council Planning Dept to acknowledge sewerage strain issues.**

These comments were by TBC planning department, from Autumn 2025

DELEGATED REPORT - APPLICATION NO: 25/00496/FUL

‘... Severn Trent have confirmed that they do not currently have any plans to programme in any upgrade works to the foul system in the area around Down Hatherley and Twigworth. At the current time, without these upgrade works, surface water and groundwater intrusion will continue to be an issue that compromises the capacity of the system and causes flooding to local residents during times of heavy rainfall. Any additional discharges into this system will therefore, it is stated, increase flood risk to existing residents.

The land drainage advisor holds the view that any new development relying on a connection to the existing foul sewer network should not be approved until Severn Trent can confirm any proposed upgrades to the system and the timeframe within which these are likely to be undertaken.’

Severn Trent is a statutory authority and therefore cannot refuse planning applications. Therefore on 11 December 2025 I emailed the two TBC planning officers, Bob Ristic and Masie Masiwa, seeking an assurance on the basis of the above that they will not allow further connections until a sewerage upgrade had been carried out and been shown to be fully effective. I copied Cllr Hands.

I have had no reply; or after I emailed our Borough Councillor, Cllr Sarah Hands, (Jan 9<sup>th</sup>) with Mssrs Bob Ristic and Masie Masiwa copied.

On Jan 22<sup>nd</sup>, Cllr Hands replied

“I am currently at a members engagement session with ST. They have given an update on Twigworth (to an extent anyway). I will write up the information and send it over to you tomorrow.”

I have heard no more, despite a further email to Cllr Hands on 6<sup>th</sup> February; and no reply to a message left with an assistant at her office on 11<sup>th</sup> February.

**Press release issued re the above and the ongoing immediate sewerage crisis**

<https://www.bbc.co.uk/news/articles/c5yqx4vw5e6o>

<https://www.gloucestershirelive.co.uk/news/gloucester-news/streets-near-gloucester-flooded-excrement-10824729>

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# Parish Council Report - Jan/Feb 2026

Cllr John Redfern

## 1. Vistry Issues

- Monitoring on-going problems with the local sewage network and its impact on residents, Vistry contractor have been pumping out sewage from the Twigworth Green main sewer (since 29 Jan), while Severn Trent Water deal with problems in their Longford Pumping Station - affecting Innsworth and Longford too - lots of damage to existing footpaths and grass verges from tankers and other vehicles accessing site - detailed information about this incident not available, work on-going
- Contacted Vistry (twice) regarding update on resident and development issues - no response
- Reported damaged footpaths, grass verges and landscaped areas from the tankers and other vehicles dealing with sewerage incident on the fields and footpath
- Reported loose noisy manhole cover at the junction of Ironbridge Road, Barley Drive, Weaver Crescent junction
- Reported raised and loose kerb stones in Leighton Close/Purton Close
- Replacement of damaged, dead or dying saplings around the development, excellent progress being made
- Requested when residents can expect the general waste bin at the bus shelter
- Requested provision of new dog waste bin on path leading to green bridge
- Requested improvements to the footpath surface leading to the green bridge - this footpath becomes a quagmire during wet weather and almost impassable
- Requested safe access around groundworks on footpath near Sales Office
- Continuing concerns about the development finishing standards of roads, pavements etc, (TBC Planning contacted by resident - TBC Enforcement Case has been opened)

## 2. Two Rivers Housing

- Barley Drive property has serious continuing issues with rubbish, bins, vermin.. general appearance of house (since May 2025) - have contacted Two Rivers Housing who have failed to respond and deal with the situation - have now escalated to TBC Environmental Health

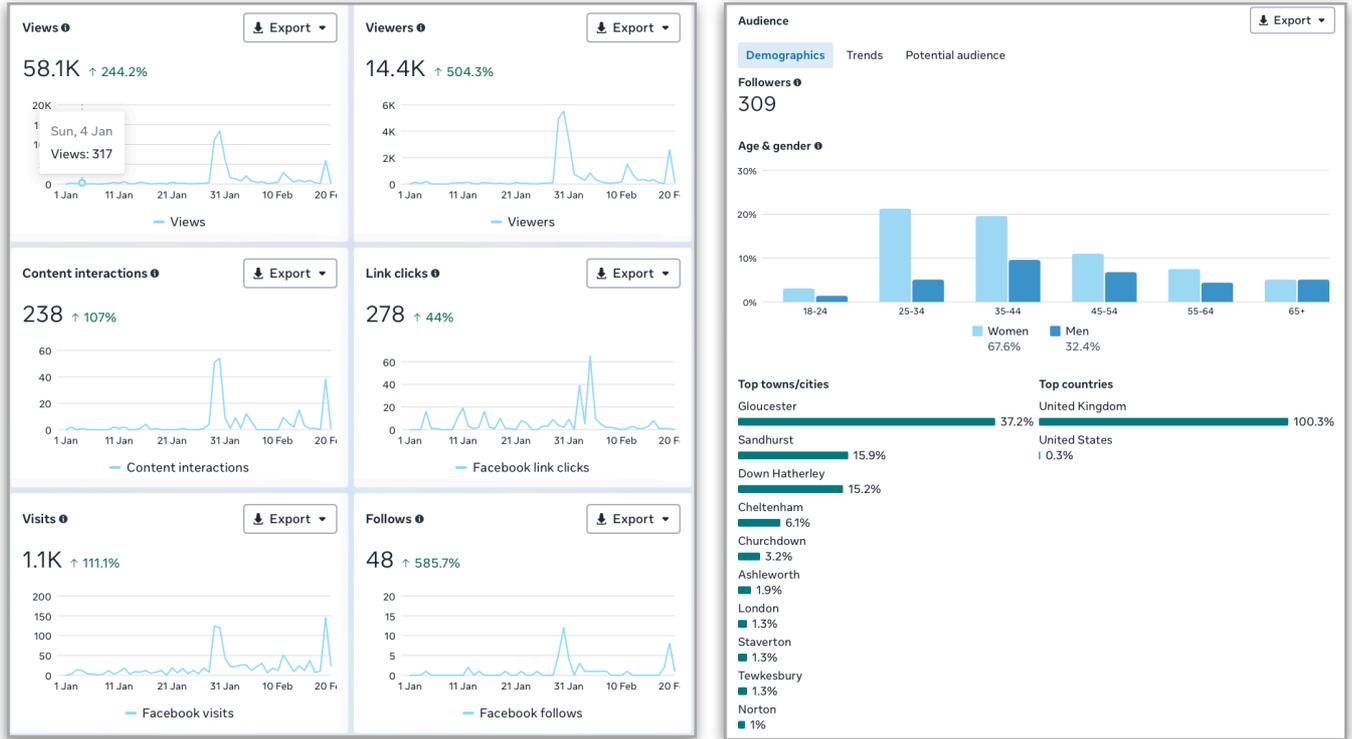
## 3. Neighbourhood Watch

- Met with Paul James who is the new Neighbourhood Watch Coordinator to discuss and review residents concerns; joined a dedicated team of volunteer litter pickers (supported by Tewkesbury Borough Council) on a litter pick around the development
- Potential unlawful action by resident to remove and sell, or give away newly planted tree saplings - Vistry and Facebook Marketplace have been advised
- Attended the Neighbourhood Police Information Point event at GL3, Churchdown, met with local Police team and residents - raised several issues/concerns with them, speeding, ASB, evidence of drug use
- E-Scooters are being used illegally in Public Spaces around Twigworth - Police have been advised and they have stated that rider/owners face confiscation of their e-scooter (if caught!)

## 4. General

- January & February Newsletters plus Council Minutes published and posted on Noticeboard/Website

# Facebook Page Stats



# Website Stats

