

**approved minutes**  
**MEETING HELD AT 7.00PM ON 8<sup>th</sup> August 2024**  
**IN THE DOWN HATHERLEY VILLAGE HALL**

<https://twigworthparishcouncil.wordpress.com>

<b>1.</b>	<b>Welcome and introductions</b>
<b>2.</b>	<b>Attendance recorded as</b> Parish Councillors, Elaine Watson, Rick Harris, Mike Davies, Graham Bocking & 1 Member of the public
<b>3.</b>	<b>Apologies received, recorded and accepted from Parish Councillor John Redfern</b> County Councillor Paul McLain, Borough Councillor Ockelton, & Borough Councillor Hands did not attend
<b>4.</b>	<b>Declaration of Interest for matters on the agenda were invited -none</b>
<b>5.</b>	<b>Member of the Public was invited to speak to the Council &amp; then he was invited to observe the remainder of the meeting</b> <ul style="list-style-type: none"> <li>• <b>Sports centre – astro turf/community centre update – will be referred to TBC by Councillor Harris and will feedback to member of the public</b></li> </ul> <p style="text-align: center;"><b>Public session closed at 19.09</b></p>
<b>6.</b>	<b>Council considered request from GCC</b> <ul style="list-style-type: none"> <li>• <b>approved design of 2 bus shelters by hotel on A38 and</b></li> <li>• <b>agreed adoption of the 2 specified bus shelters (additional to 4 year plan y1 targets)</b></li> </ul> <p><b>In accordance with Financial regulations, the Council considered</b></p> <ol style="list-style-type: none"> <li>a) <b>Budget requirements – RFO recommended that Council agree a maintenance budget for a) repair and b) general maintenance and that any costs incurred prior to April 2025 will need to be vired from other reserves</b></li> <li>b) <b>RFO recommended that Council agree a replacement budget within the allocated reserves (pending and allowing for any insurance sums) in the 2025/26 budget setting process</b></li> <li>c) <b>RFO recommended that Council agree that an increase in insurance premium will be included in 2025/26 budget (provisional sum of £75 per bus shelter)</b></li> <li>d) <b>Council considered if they wish to place these 2 bus shelters on the asset register if/when the ownership passes to TPC</b></li> <li>e) <b>Council considered a risk assessment in ownership of these 2 specified bus shelters- damage, visibility, replacement</b></li> <li>f) <b>Council agreed that as specified in the Financial regulations, the placing of any orders/purchase agreements should be communicated by the Clerk</b></li> <li>g) <b>Council agreed delegation to Clerk to communicate with GCC-noting any further decisions must be made by Council</b></li> </ol> <p><b>Council agreed that these decisions apply to the 2 specified bus shelters</b></p>

	<b>only</b>
<b>7.</b>	<b>Council agreed the decisions taken in item 6 will apply to any request from GCC/developer relating to a bus shelter on Twigworth Green (included in 4 year plan :y1 target 36) and agreed to grant the Clerk/RFO delegated authority to agree to adoption as the design has previously been agreed by Council</b>
<b>8.</b>	Date of next meeting confirmed <b>as meetings commence at 7pm</b> 5 <sup>th</sup> September 2024
<b>9.</b>	Close of meeting 19.24